

RECORD OF EXECUTIVE DECISION TAKEN BY AN EXECUTIVE MEMBER

This form **MUST** be used to record any decision taken by the Elected Mayor or an individual Executive Member (Portfolio Holder).

The form must be completed and passed to the Chief Officer Legal and Democratic Services no later than NOON on the second working day after the day on which the decision is taken. No action may be taken to implement the decision(s) recorded on this form until 7 days have passed and the Chief Officer Legal and Democratic Services has confirmed the decision has not been called in.

1. Description of decision

To approve the following grants under the Council's Community Chest scheme:

Applicant	Amount Awarded	Reason for Award
IMPAKT Housing and Support (charity)	£1,000	Funding towards the Free to Use Community Larder. To meet demand, IMPAKT are increasing their service from weekly to twice weekly. This grant will allow the organisation to run at this demand and go towards subscription services to food suppliers.
Beyond Detention (charity)	£1,000	Funding towards providing detainees with support via way of essential clothing and shoes. The service has seen an increased number in residents in need.
Home Counties Community Media (Community Interest Company)	£1,000	Funding towards the opening launch of Studio 2 to provide accessible and affordable podcasting facilities for local community groups so that volunteers can train, pre-record and produce podcasts for the local community.
HEART Academies Trust (charity)	£1,000	Funding towards the installation of a full size 3G football pitch at Bedford Academy for use by students and the local community.
Smart CJS (charity)	£1,000	Funding towards the additional seasonal costs of providing services to people in need at the Prebend Street Hub throughout winter.
Shaheedi Sports Council (community group)	£1,000	Funding towards the annual Sports Festival to be held in July 2024.

In each case, funding is awarded subject to the project or event being delivered as indicated in the application.

2. Date of decision

5 January 2024

3. Reasons for decision

The awards are in accordance with the established criteria for making awards and will assist the organisations in providing services to local residents and in particular for each application:

IMPAKT Housing and Support	The funding will assist the organisation to expand its free to use community larder service. This will assist in alleviating food poverty and inequality in the Borough and is targeted at vulnerable people and families who find themselves in need of the offer of free food.
Beyond Detention	The funding will assist the organisation to provide support to people in need who are detained at the Yarl's Wood Immigration Removal Centre by funding the provision of essential clothing and shoes.
Home Counties Community Media CIC	The funding will assist the organisation with the cost of opening Studio 2 which will provide accessible and affordable podcasting facilities for local community groups so that volunteers can train, pre-record and produce podcasts for the local community. The funding will be used to purchase Rodecaster Pro 2 and 4 AT2020 Microphones.
HEART Academies Trust	The funding will assist the organisation with fund raising towards the cost of installation of a full size 3G football pitch to Football Association standards at Bedford Academy. It will provide for year-round all-weather sports facility for students and also the local community. It will also assist the Academy to provide a wider range of sports related BTEC and A level course at this site.
Smart CJS	The funding will assist the organisation with additional winter seasonal costs of services at its Prebend Street Hub. In particular, the funding will go towards the cost of providing a hot meal to people in need, including people who are sleeping rough, homeless or experiencing fuel poverty.
Shaheedi Sports Council	The funding will assist the organisation with funding towards their annual Sports Festival to be held in July 2024. This event attracts around 1,500 players of various sports including football, volley ball and athletics. It is open to all members of the community and encourages participation in sport by players from the Asian community who are generally under represented in many sports.

4. Alternatives considered and rejected

In each case the alternative of not making an award or making an award for a different amount was considered and rejected.

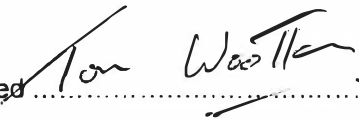
5. How decision is to be funded

There is an approved budget of £10,000 for Community Chest awards in 2023/24.

6. Conflicts of interest

Name of all Executive members who were consulted AND declared a conflict of interest.	Nature of interest	Did Standards Committee give a dispensation for that conflict of interest? (If yes, give details and date of dispensation)	Did the Chief Executive give a dispensation for that conflict of interest? (If yes, give details and the date of the dispensation).

The Mayor has been consulted on this decision

Signed  Date: 5 January 2024 Name of Decision Taker: Tom Wootton

This is a public document. A copy of it must be given to the Chief Officer Legal and Democratic Services as soon as it is completed.

Date decision published:8January2024.....

Date decision can be implemented if not called in: ...17January2024.....

(Decision to be made exempt from call in.....NO.....)

Bedford Borough Council – Report to the Mayor

5 January 2024

Report by the Chief Officer for Assessment, Application & Business Support & Interim Monitoring Officer

Subject: COMMUNITY CHEST 2023/2024

1. EXECUTIVE SUMMARY

1.1 This report advises the Mayor of six applications for funding from the Community Chest and requests a decision regarding the funding, if any, to be awarded.

2. RECOMMENDATION

2.1 **The Mayor is requested to consider six applications for financial assistance which are detailed in appendices B to H and, if satisfied, to determine the sum, if any, to be awarded to each up to the maximum of £1,000 in accordance with the agreed Community Chest criteria shown at Appendix A.**

3. REASON FOR RECOMMENDATION

3.1 To enable consideration to be given to supporting applications for financial assistance from voluntary, community or charitable organisations working locally which provide services that benefit Bedford Borough residents.

4. THE CURRENT POSITION

- 4.1 The Council has previously agreed criteria for the award of small grants of up to £1,000 to voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents under its Community Chest Scheme. The criteria are shown at **Appendix A**.
- 4.2 There is an approved budget for the 2023/2024 financial year of £10,000 for the purpose of making awards. No awards have yet been made in the financial year to date.

5. DETAILS

- 5.1 The Mayor is requested to consider the applications shown at **Appendices B to H** having regard to the approved criteria, which are shown at **Appendix A**. The applications are summarised below:

Applicant	Reason for Application	Amount Requested
IMPAKT Housing and Support (Charity)	Funding towards the Free to Use Community Larder. To meet demand, IMPAKT are increasing their service from weekly to twice weekly. This grant will allow the organisation to run at this demand and go towards subscription services to food suppliers.	£1,000.00
Beyond Detention (Charity)	Funding towards providing detainees with support via way of essential clothing and shoes. The service has seen an increased number in residents in need.	£1,000.00
Home Counties Community Media (Community Interest Company)	Funding towards the opening launch of Studio 2 to provide accessible and affordable podcasting facilities for local community groups so that volunteers can train, pre-record and produce podcasts for the local radio.	£1,000.00
HEART Academies Trust (Charity)	Funding towards the installation of a full size 3G football pitch at Bedford Academy for use by students and the local community.	£1,000.00
Smart CJS (Charity)	Funding towards the additional seasonal costs of providing services to people in need at the Prebend Street Hub throughout winter.	£1,000.00

Shaheedi Sports Council (Community Group)	Funding towards their annual Sports Festival to be held in July 2024.	£1,000.00
Total		£6,000.00

6. **ALTERNATIVES CONSIDERED AND REJECTED**

6.1 In reaching each decision regarding an award, consideration will be given to:

- a) Awarding the amount requested
- b) Awarding a different amount
- c) Declining to make an award

7. **KEY IMPLICATIONS**

7.1 Legal Issues	<p>The Council must have the power to provide grant funding to the organisation concerned. A source of power for payments to “voluntary organisations” (which are defined to be “a body which is not a public body but whose activities are carried on otherwise than for profit”) and to charitable bodies (in furtherance of their work in the United Kingdom) is s.137 of the Local Government Act 1972. A further source of power is of the Localism Act 2011.</p> <p>Criteria for the award of grants from the Community Chest fund have been established by the Grants Committee over a number of years and are reproduced at <u>Appendix A.</u></p>
7.2 Policy Issues	<p>The criteria for the award of grants to voluntary, community and charitable organisations from the Community Chest (shown at Appendix A to this report) were approved by Members at the meeting of the Grants Committee on 3 March 2011.</p>

7.3 Resource Issues	The Council's agreed revenue budget for 2023/2024 includes a budget of £10,000 for Community Chest grants and as yet, no awards have been made in the financial year to date. There are six applications for funding for consideration set out in this report for a total sum of £6,000.
7.4 Risks	There is a risk to the Council's reputation if the process for allocation of grants is not seen to be conducted in a fair and transparent manner. There is also a small risk that a legal challenge could be made against the Council under, for example, equalities legislation. This risk is mitigated through previous consultation undertaken with the third sector which was considered by the Grants Committee at its meeting of 14 March 2012 and the established criteria and application process for the Community Chest which was approved by the Grants Committee at the meeting of 3 March 2011.
7.5 Environmental Implications	No adverse environmental implications have been identified as arising from the projects for which funding is sought.
7.6 Equalities Impact	<p>In preparing this report, due consideration has been given to the Borough Council's statutory Equality Duty as set out in Section 149(1) of the Equality Act 2010, to have due regard to the need to;</p> <ul style="list-style-type: none"> a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act; b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. <p>A detailed equality analysis regarding the Council's arrangements for consideration of grant applications was considered by the Executive on 7 December 2011. This analysis shows that the organisations supported through third sector grants and community chest awards provide services to persons with protected characteristics and, therefore, there is the potential for changes to the level of support provided to organisation to adversely affect persons in protected groups.</p> <p>A relevance test for equality has been completed in respect of the recommendations made in this report. The equality test determined that since there are no proposals to change the processes or guidelines for the award of grants that the activity has no relevance to Bedford Borough Council's statutory equality duty to eliminate unlawful discrimination, advance equality of opportunity and foster good relation. An equality analysis is not needed.</p>

7.7 Impact on Families	The applications for consideration may have a positive impact on families resident in the Borough and the services being offered by organisations applying for grants are detailed in the appendices.
7.8 Community Safety and Resilience	The applications for consideration may have a positive impact on community safety and resilience and the services being offered by organisations applying for grants are detailed in the appendices.
7.9 Impact on Health and Wellbeing	The applications for consideration may have a positive impact on the health or wellbeing of Borough residents and the services being offered by organisations applying for grants are detailed in the appendices.

8. SUMMARY OF CONSULTATIONS AND OUTCOME

8.1 None.

9. WARD COUNCILLOR VIEWS

9.1 Not applicable to this report.

10. CONTACTS AND REFERENCES

Report Contact Officer	<i>Lee Phanco, Chief Officer Chief Officer for Assessment, Application & Business Support & Interim Monitoring Officer E-mail: lee.phanco@bedford.gov.uk</i>
File Reference	<i>LP/community welfare/community chest/January 2024</i>
Previous Relevant Minutes	<i>Minute 12; Grants Committee 11 February 2015 Minute 3; Grants Committee 14 March 2012 Minute 3; Grants committee 3 March 2011</i>
Background Papers	<i>None</i>
<i>Appendices</i>	<i>A – Criteria for the award of Community Chest Grants B – IMPAKT Housing and Support Application C – Beyond Detention Application D – Home Counties Community Media CIC Application E - HEART Academies Trust Application F - Smart CJS Application G - Shaheedi Sports Council Application</i>

BEDFORD BOROUGH COUNCIL
COMMUNITY CHEST FUND
APPLICATION FOR FINANCIAL ASSISTANCE 2018/19
(VOLUNTARY, COMMUNITY OR CHARITABLE ORGANISATIONS)

Community Chest Grants help to improve the quality of life for residents of the Borough by funding organisations which can assist the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of:

- o **Economic Development, Regeneration & Enterprise**
- o **Environment & Climate Change**
- o **Adult Health & Wellbeing**
- o **Children & Young People**
- o **Creating Safer Communities**
- o **Sustainable Communities**
- o **Social Inclusion, Community Cohesion & Culture**
- o **Housing & Transport**

Further details are available at: http://www.bedford.gov.uk/council_and_democracy/key_plans_and_strategies.aspx

The Mayor has authority to award grants from the Community Chest fund for activities in accordance with the pre-determined criteria outlined below. Grants can be awarded for CORE (running costs) and PROJECT costs **up to £1,000**.

The applicant must be able to demonstrate that the organisation is also seeking funding from elsewhere. Any sum awarded will be regarded as a 'one-off' and no commitment will be given to ongoing funding.

The organisation making an application must ordinarily:

- o Be a voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents. Applications cannot be accepted from individuals or party political groups;
- o Be known to the council through partnership working or be able to demonstrate that it can develop a relationship with the council or has borough councillor representative(s) on its management committee;
- o Be a not for profit organisation;

- o Have a constitution, set of rules or memorandum and articles of association with clear aims and objectives which support the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy;
- o Have formal financial arrangements with accounts which are not more than 12 months old and (audited with certificate or verified by a suitable competent person independent of the organisation). Organisations which have been in existence for less than one year can provide a forecast of income and expenditure signed by the chairperson and the treasurer;
- o Have a bank or building society account in the name of the organisation with at least two unrelated signatories;
- o Have an equal opportunities policy;
- o Have a child protection policy/vulnerable adult policy if the organisation works with or for young people/vulnerable adults;
- o Provide a report and simple statistics on service provision/progress of the project to the deadlines set by the Council;
- o Show how the value of their work can help support the Council deliver its public sector duties to promote equality and tackling discrimination and the new public sector equality duties from April 2011:
 - Eliminate discrimination
 - Advance equality of opportunity
 - Foster good relations
- o Assist the council in providing value for money for the residents of the Borough;
- o Not be more suitably funded from another source (either within the council or from another external statutory body);
- o In relation to funding for specific projects or events:
 - Organisations should show that the project or event meets one or more of the key themes of the Council's Sustainable Community Strategy, that there is a demonstrated need and that the project would not ordinarily be funded from other council grant schemes or other statutory bodies.
 - In most cases, reimbursement will only be made once an event/project has been undertaken and proof of payment(s) made will be required. In certain circumstances other payment arrangements may, however, be considered. The project or event must be undertaken in the current financial year. Failure to achieve this will mean that the funding automatically lapses.

Community Chest Application - VSS539124285

Application for financial assistance

Grant applications for funding (up to £1,000) core or project funding for established voluntary, charitable organisations and community groups

Community Chest Grants help to improve the quality of life for residents of the Borough by funding organisations which can assist the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of:

- Economic development, regeneration & enterprise
- Environment & climate change
- Adult health & wellbeing
- Children & young people
- Safer communities
- Sustainable communities (incl. housing & transport)

Further details are available at: <https://www.bedford.gov.uk/council-and-democracy/key-plans-and-strategies/>

The Mayor has authority to award grants from the Community Chest fund for activities in accordance with the pre-determined criteria outlined below. Grants can be awarded for CORE (running costs) and PROJECT costs up to £1,000.

The applicant must be able to demonstrate that the organisation is also seeking funding from elsewhere. Any sum awarded will be regarded as a 'one-off' and no commitment will be given to ongoing funding.

The organisation making an application must ordinarily:

- Be a voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents. Applications cannot be accepted from individuals or party political groups;
- Be known to the council through partnership working or be able to demonstrate that it can develop a relationship with the council or has borough councillor representative(s) on its management committee;
- Be a not for profit organisation;
- Have a constitution, set of rules or memorandum and articles of association with clear aims and objectives which support the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy;
- Have formal financial arrangements with accounts which are not more than 12 months old and (audited with certificate or verified by a suitable competent person independent of the organisation). Organisations which have been in existence for less than one year can provide a forecast of income and expenditure signed by the chairperson and the treasurer;
- Have a bank or building society account in the name of the organisation with at least two unrelated signatories;
- Have an equal opportunities policy;
- Have a child protection policy/vulnerable adult policy if the organisation works with or for young people/vulnerable adults;
- Provide a report and simple statistics on service provision/progress of the project to the deadlines set by the Council;
- Show how the value of their work can help support the Council deliver its public sector duties to promote equality

and tackling discrimination and the new public sector equality duties from April 2011:

- Eliminate discrimination
 - Advance equality of opportunity
 - Foster good relations
- Assist the council in providing value for money for the residents of the Borough;
 - Not be more suitably funded from another source (either within the council or from another external statutory body);
 - In relation to funding for specific projects or events:

Organisations should show that the project or event meets one or more of the key themes of the Council's Sustainable Community Strategy, that there is a demonstrated need and that the project would not ordinarily be funded from other council grant schemes or other statutory bodies.

In most cases, reimbursement will only be made once an event/project has been undertaken and proof of payment(s) made will be required. In certain circumstances other payment arrangements may, however, be considered. The project or event must be undertaken in the current financial year. Failure to achieve this will mean that the funding automatically lapses.

Reference no:	
Full legal name of organisation:	IMPAKT housing & support
Name by which your organisation is commonly known:	IMPAKT housing & support
Main contact (the person we should write to):	██████████
Position held within the organisation:	Community Services Manager
Organisation address:	43 BROMHAM ROAD BEDFORD MK40 2AA
Telephone:	01234 307040
Fax:	
Email:	████████████████████
Mobile phone no:	██████████

Main contact's details

Main contact's address (if different):	
Main contact's telephone:	
Main contact's fax:	
Main contact's email:	████████████████████
Main contact's mobile phone no:	██████████
Your organisation's website address:	www.impakt.org.uk

Important

Do you work with Bedford Borough officers to deliver your service or activity?	Yes
Please list their names(s) or job title(s):	Lee Phanco, Chief Officer

Section A: questions about your organisation

Question 1

What type of group are you?	Registered charity
Please provide your registration number:	801035
Please specify type of group:	
Are you a local group of a national organisation?	No
Please state which national organisation:	
Are you affiliated to a political organisation?	No
Please state which political organisation:	

Question 2

Does your organisation have a:	Memorandum & Articles of Association
Please specify:	

You must provide a signed copy with this application.

When was your organisation set up (please specify month and year)?	February 1989
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Question 3

Briefly describe the aims, objectives and activities of your organisation:	<p>Our aim is to end homelessness.</p> <p>We are a progressive, forward looking registered supported Housing Association with a geographical presence across Bedfordshire and 3 Local Authorities providing 200+ bed spaces and growing. We have 30+ years' experience in providing supported housing to homeless people aged 16-65. We are committed to support people to recover from trauma and the devastating impact of homelessness, in a safe and aspirational environment. We achieve this through the provision of person-centred support and care, the encouragement to build upon personal strengths, and the empowerment to gain independence and develop greater resilience. We are ahead of the field in our commitment to deliver services in a psychologically informed way to maximise successful outcomes for our residents.</p>
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Question 4

Does your organisation have an equal opportunities policy?	Yes
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You must include a copy with your application

Question 5

Does your organisation work with or for young people/vulnerable adults? Yes

Are your volunteers/members/staff CRB checked?

You must include a copy of your child protection/vulnerable adults' policy with your application.

Question 6

Does your organisation have, or have evidence of working towards, an environmental policy? Yes

Please indicate which QA system you have or are working towards.

You must include a copy with your application

Question 7(a)

Does your organisation have, or have evidence of working towards, an appropriate quality assurance system? Yes

Please state which system: Trusted Charities

Please state date started:

Question 7(b)

Does your organisation have specific performance indicators? No

Please list here:

Question 8

How many people are involved in running the organisation at this time (Please insert number of people in the boxes provided)?

Full time employees: 54

Part time employees: 20

Volunteers working on average more than 10hrs per week: 20

Volunteers working on average less than 10hrs per week: 9

Members of Management Committee or Board: 3

Question 9

How many people running or managing your organisation are:(Please put the number of people in the boxes provided. Some people may be counted more than once)

White: 8

Black or ethnic minorities:	2
Male:	3
Female:	6
People with disabilities:	0

Question 10

User involvement

How many individuals use your service?	400
If your organisation operates on a county-wide basis, what percentage of people who use your service live in the Bedford Borough Council area?	90%
Are the people who use your service involved in the day to day running of the organisation or development of activities/projects?	Yes
How many?	400
Please explain how the people who use your service are involved:	We solicit both formal and informal feedback from all of our services (questionnaires and anonymous suggestions) it isn't always possible to instigate some of the requests however where possible, and beneficial for all, we will talk these topics through.
Please explain why:	

Question 11

Please list any Councillors or Officers who attend meetings on your Management Committee/Board or decision-making body:	N/A
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Question 12

Have any of the people listed in Question 11 benefited directly or indirectly from their involvement with your organisation?	No
Please indicate in what way:	

Question 13

Financial information

Please indicate which financial year your figures relate to:	2021 /2022
Total gross income:	4652993.00
Total expenditure:	4390408.00
Equals surplus/deficit for the year:	262585.00
Savings, unrestricted reserves, cash, investments:	1391041.00

Please give a brief overview of the main elements of the service you wish any award to pay for:

The project that we are looking for funding for is our Free to Use Community Larder. Our work aims to alleviate food poverty/inequality, providing vulnerable people/families in our local community, who find themselves in need for whatever reason, with a regular, reliable source of free food, allowing them to utilise their limited financial resources to cover other life essentials such as heating, fuel, utilities etc made worse in this current economic client. Our service is totally inclusive of adults, men/women, older adults, children and young people from 0 to 99, pregnant women, people with mental health issues, people with physical or learning disabilities, people with chronic health conditions, substance abuse, homelessness, with a no questions asked service. We do not limit the number of times people can use our service, we believe our response works better as a regular lifeline for those who are vulnerable or at risk for whatever reason.

We are the only food service within a 30 mile radius that offers fresh produce to supplement the more general store cupboard items.

In order to meet demand we increased our service from one day per week to two days per week with the help of the Cost of Living Grant and we are searching for funding in order to allow us to continue at this desired rate.

<p>Please describe the expected outcomes of your work/activity giving details of your target groups who benefit from this work. Please state approximate numbers of each type. How will you monitor these outcomes?</p>	<p>Our service operates in Bedford Borough where we serve 140+ clients each week. This is a 215% increase on the numbers we were supporting earlier this year (40 in May and 50 in June) and with the current footfall and our local knowledge and understanding we expect this to increase by a further 30% with people we are supporting on a regular basis rising to more than 200. This will be a 400% demand increase on our service in just a 6 month period.</p> <p>Our service is totally inclusive of adults, men/women, older adults, children and young people from 0 to 99, pregnant women, people with mental health issues, people with physical or learning disabilities, people with chronic health conditions, substance abuse, homelessness, with a no questions asked service</p> <p>All food donations are weighed in and out. Waste is recorded. Results are tracked using an MS Excel spreadsheet tool.</p> <p>Geographic reach will be evidenced via our user postcode tracking.</p> <p>We will continue to solicit feedback on the service – approximately 30% of our beneficiaries are ESOL with many not speaking English at all, so :-) or a :- (to record how the service is perceived.</p> <p>Survey of service users to ask: why they use our service; how long have they used IMPAKT Food and other food services; what spending they may have cut back had they not been able to get free food; what alternatives would they have without our service.</p> <p>Survey of service users to ask: whether they have received information on cutting food waste, recipe cards, healthy eating suggestions; how they received that information; whether they found it useful (if not why not).</p> <p>Survey of service users to ask: how they would rate our service overall; how they would rate the welcome they received; the way their shopping experience was handled; data collected and information imparted.</p>
<p>Do you provide a statutory service?</p>	<p>No</p>
<p>Please provide details:</p>	
<p>Are you aware of other organisations that provide the same or similar services to yours for the residents of the Borough?</p>	<p>No</p>

Please provide details:	
What are the unique elements of your service?	<p>We are a free to use, no questions asked service, no referrer or referral form is required. All of our clients are greeted when they arrive and are offered a personal shopping service where they are guided through what we have available and are able to choose the items they require. During this time we are also able to chat with our clients and see if we are able to offer them any other support or signpost them to another service. We will soon be having the Citizens Advice Bureau in attendance and public health in order to further assist our clients.</p>
How do you know that there is a need for your work/activity?	<p>We have been running our IMPAKT Food Project since 2019 and in this time have developed an efficient and successful service since we took it over from The Reuse Charity when they approached us to take over their organisation. We supply fruit, vegetables, bakery items, store cupboard items pasta, tins, sundry items etc that would otherwise have ended up as waste (last year we diverted 100 tonnes of food destined for landfill to people's table enabling 115,000 additional meals to be prepared by people who had found themselves in food poverty/inequality).</p> <p>Through financial donations/grants/fundraising, we subscribe with nationwide food waste organisations such as FareShare, SOFEA, Neighbourly and local food retailers to ensure that surplus food is redirected to those in need saving perfectly good to eat food from ending up in landfill.</p> <p>The continued increase in numbers and feedback received evidences this need.</p>

<p>Please show here how your work/activity will assist in supporting the Council's Sustainable Community Plan priorities:</p>	<p>We consistently aim to enhance social value, through both service delivery, and by investing in local communities where the teams live and work, by upskilling staff, offering competitive salaries, student social worker placements, supporting local businesses, and working collaboratively with local stakeholders.</p> <p>As a not-for-profit social landlord, by effectively stabilising complex clients, we will deliver economic and resource benefits through lower demands on the Criminal Justice System (through reduced offending), and overburdened health services (through increased mental and physical wellbeing), as well as reducing demands on high-cost supported housing through supporting people to sustainable independence.</p> <p>Environmentally, we have a strategy to reduce our carbon footprint, actively promoting the message of reduce/reuse/recycle, by: redistributing foods destined for landfill, supporting residents to upcycle small furniture items, low-energy products/ Cycle-to-Work scheme etc.</p>
<p>How does your request for a grant from public funds represent value for money for council tax payers?</p>	<p>Every penny received will be ring fenced and used in the direct delivery of the free to use community larder.</p>
<p>How does your work help to support the council to promote equality and tackle discrimination and the new public sector duties? Eliminate discrimination, Advance equality of opportunity and Foster good relations</p>	<p>Our service is open to anyone who needs our support and is living through food poverty/inequality for whatever reason.</p>
<p>Question 16</p>	
<p>Where do the people live who will benefit from this funding, and when is your service available to users? Tell us about where the activity will take place. Will it cover the whole of the county, the Borough, a village or specific ward(s)? When are the users able to access the services you provide? e.g. weekdays, evenings etc. Please list your full opening times, tell us about manned and unmanned help-lines etc.</p>	<p>The larder currently operates out of Priory Methodist Church, two days per week from 10.00 till 2.00 on a Thursday and Friday in their main hall for which we have to pay rent. The majority of our clients are Bedford Borough Residents.</p>
<p>Do you have a waiting list for the services you supply?</p>	<p>No</p>

Section C: financial implications of your activity

Question 17

Please show how you would spend the funding you are applying for from us in the boxes below if it was to be granted:

Capital costs

New building/ refurbishment:	
Office equipment (inc. computers)	
Vehicle purchase:	
Mobility, communication or other independent living aids	
Furniture or play equipment:	
Other:	
If amount entered into Other, please specify details:	
Total capital costs:	

Revenue / running costs

Salaries of permanent staff:	
Please provide details of numbers and earnings of any employees (do not include names):	
Insurance	
Office expenses (telephone, post, stationery etc):	
Premises costs (rent, room hire, utilities etc):	
Travel expenses:	-1.00
Staff and volunteer training:	
Information, education and promotional materials:	
Consultancy and advice:	
Other:	1000.00
If amount entered in Other, please specify details:	Subscription services to food suppliers.
Total revenue costs:	999.00
Total (total capital costs + total revenue costs):	999.00

Have you applied to any other Local Authority or organisation in respect of core funding?	Yes
Please give the name of the Local Authority or organisation (including the House of Industry Estate), the level of funding applied for, the date applied for and the outcome if known.	

Date applied	Organisation	Amount applied for	Outcome
18/12/2022	Bedfordshire Borough Council, Cost of Living Grant	19324.00	Awarded
31/01/2023	Neighbourly	500.00	Awarded
24/05/2023	Gale Family Trust	10000.00	Awarded £2,000.00
14/09/2022	Nationwide Building Society	50000.00	Awarded
03/10/2022	Fine & Country Building Society	1000.00	Awarded

Please state why:	
Question 19	
If you have not applied for core funding from another source and we are not able to fund your application fully, what would happen to your service/activity or project?	Our grants team are continually researching and applying for funds for the community larder.
Would a grant from the Council help you secure match/lever funding?	No
Please explain how:	

Section D: bank details

If your grant application is successful, you will be requested to submit your bank account details under separate cover.

Section E: Terms and Conditions

Terms and Conditions

If you accept a grant from us it will be on the understanding that you have agreed the following general terms and conditions:

1. You will acknowledge receipt of the grant cheque and confirm in writing that the money will be spent on the purpose approved by Bedford Borough Council.
2. No changes to the project will be made without the prior express agreement of Bedford Borough Council. This Council will be informed of anything exceptional relating to the grant purpose or the organisation as soon as reasonably practicable.
3. A copy of your annual report and accounts will be supplied.
4. Accurate and comprehensive financial records of the spending of the grant must be kept and made available for inspection on demand. Your agreement of this condition allows the Council's officers to enter your premises to

inspect the records upon reasonable notice being given and during normal office hours. Use of the grant funding may be subject to an independent review.

5. Bedford Borough Council is likely to use your name in its publicity material; you will acknowledge the grant in your annual report or other publicity relating to the work being funded.
6. Any part of the grant that is not required for the purposes approved will be refunded to Bedford Borough Council.
7. Bedford Borough Council (see condition 2) reserves the right to withhold a grant or require repayment if it is found that any form of deliberately false or misleading information was provided.
8. Bedford Borough Council reserves the right to withhold a grant or require repayment, if your organisation becomes insolvent or goes into administration, receivership or liquidation, provided the grant has not already been spent on its intended purpose.
9. All or any part of the grant will be claimed within two years of the funding being made available.
10. Please note that the details you supply when completing this form may be computerised by Bedford Borough Council for the purposes of assessing your application. In the course of working with you on this matter, these details may be disclosed to other local authorities, primary health care trusts and other organisations or individuals with whom the Council may need to refer, to evaluate and process your application. Details of the application may be published during the Council's decision-making process unless the information is classified as exempt under the provisions of Part 1 of Schedule 12A of the Local Government Act 1972.
11. Dependant upon the level of funding, additional conditions may be added to take account of aspects of a particular grant through a Service Level Agreement/Partnership Agreement/Working Arrangement or Monitoring Agreement.

I agree to the Terms and Conditions	Yes
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Section F: declaration

I confirm, on behalf of:	IMPAKT housing & support
that I am duly authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant exclusively for the purposes specified in the application, and in compliance with the terms and conditions attached to the grant.	Yes
Signature of applicant:	
Date:	14/08/2023
Name and designation:	XXXXXXXXXX Community Services Manager

PLEASE RETURN THIS FORM WITH THE REQUIRED ENCLOSURES. PLEASE KEEP A COPY FOR YOUR RECORDS.

The Community Welfare Team
 Bedford Borough Council
 Borough Hall
 Cauldwell St

Bedford
MK42 9AP

Voluntary sector support

IMPAKT housing & support

1. How many people are involved in running your group? Please count everyone who has a role in planning, organising or leading your group's activities – please insert numbers as appropriate.

Full time staff:	54
Part time staff:	20
Volunteers:	29
Management committee members	3
Other	

2. Of the people you included in your total at 1 above how many of them would you describe as shown below – please put numbers in the appropriate boxes, some people may be counted more than once if they are covered by more than one description.

Disabled people:	1
Young people (under 19):	
Young people (19-25):	
Older people (60+):	
Women & girls:	
People of minority ethnic origin:	
3. What ages are the people who you hope to benefit through your project? (Please select all that apply)	0-5, 6-10, 11-16, 17-18, 19-25, 26-45, 46-60, 60+
4. How would you describe the people who will benefit from your service/project? We understand that your project may benefit several different groups but please select a maximum of three categories from the following by ticking	Unemployed People, People on low income, People living in an area of deprivation
5. Tell us about the people who will benefit from your service/project. We understand that your service/project may benefit several different groups but please select a maximum of three categories from the following:	British, Pakistani, White & Black Caribbean, Irish, Bangladeshi, White & Black African, Other White, Other Asian, White & Asian, Other Mixed, Chinese, Black African, Black Caribbean, Other Black, Other Ethnic
Please specify:	

Which category(ies) below best describes (a) the work of your organisation and (b) the client group(s) you serve? Please select:

(a) Service(s) provided:	Accommodation, Accommodation with support, Adult Health and Wellbeing, Health (including mental health)
Please specify	
(b) Client group(s):	Children and/or Young People, Disabled People, Ethnic Minority Communities, Workless people, Families, Homeless People, No one specific group, Older People, Other voluntary and community groups, People on low incomes, People living in deprived areas, People living in rural areas, Women and girls, Other
Please specify:	

Community Chest Application - VSS539549620 Application for financial assistance

Grant applications for funding (up to £1,000) core or project funding for established voluntary, charitable organisations and community groups

Community Chest Grants help to improve the quality of life for residents of the Borough by funding organisations which can assist the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of:

- Economic development, regeneration & enterprise
- Environment & climate change
- Adult health & wellbeing
- Children & young people
- Safer communities
- Sustainable communities (incl. housing & transport)

Further details are available at: <https://www.bedford.gov.uk/council-and-democracy/key-plans-and-strategies/>

The Mayor has authority to award grants from the Community Chest fund for activities in accordance with the pre-determined criteria outlined below. Grants can be awarded for CORE (running costs) and PROJECT costs up to £1,000.

The applicant must be able to demonstrate that the organisation is also seeking funding from elsewhere. Any sum awarded will be regarded as a 'one-off' and no commitment will be given to ongoing funding.

The organisation making an application must ordinarily:

- Be a voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents. Applications cannot be accepted from individuals or party political groups;
- Be known to the council through partnership working or be able to demonstrate that it can develop a relationship with the council or has borough councillor representative(s) on its management committee;
- Be a not for profit organisation;
- Have a constitution, set of rules or memorandum and articles of association with clear aims and objectives which support the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy;
- Have formal financial arrangements with accounts which are not more than 12 months old and (audited with certificate or verified by a suitable competent person independent of the organisation). Organisations which have been in existence for less than one year can provide a forecast of income and expenditure signed by the chairperson and the treasurer;
- Have a bank or building society account in the name of the organisation with at least two unrelated signatories;
- Have an equal opportunities policy;
- Have a child protection policy/vulnerable adult policy if the organisation works with or for young people/vulnerable adults;
- Provide a report and simple statistics on service provision/progress of the project to the deadlines set by the Council;
- Show how the value of their work can help support the Council deliver its public sector duties to promote equality

and tackling discrimination and the new public sector equality duties from April 2011:

- Eliminate discrimination
 - Advance equality of opportunity
 - Foster good relations
- Assist the council in providing value for money for the residents of the Borough;
 - Not be more suitably funded from another source (either within the council or from another external statutory body);
 - In relation to funding for specific projects or events:

Organisations should show that the project or event meets one or more of the key themes of the Council's Sustainable Community Strategy, that there is a demonstrated need and that the project would not ordinarily be funded from other council grant schemes or other statutory bodies.

In most cases, reimbursement will only be made once an event/project has been undertaken and proof of payment(s) made will be required. In certain circumstances other payment arrangements may, however, be considered. The project or event must be undertaken in the current financial year. Failure to achieve this will mean that the funding automatically lapses.

Reference no:	
Full legal name of organisation:	Beyond Detention
Name by which your organisation is commonly known:	Beyond Detention
Main contact (the person we should write to):	████████████████████
Position held within the organisation:	CEO
Organisation address:	43 BROMHAM ROAD BEDFORD MK40 2AA
Telephone:	01234 272090
Fax:	
Email:	info@beyonddetention.org
Mobile phone no:	

Main contact's details

Main contact's address (if different):	
Main contact's telephone:	
Main contact's fax:	
Main contact's email:	████████████████████
Main contact's mobile phone no:	████████████████
Your organisation's website address:	https://www.beyonddetention.org/

Important

Do you work with Bedford Borough officers to deliver your service or activity?	No
Please list their names(s) or job title(s):	

Section A: questions about your organisation

Question 1

What type of group are you?	Registered charity
Please provide your registration number:	1143160
Please specify type of group:	
Are you a local group of a national organisation?	No
Please state which national organisation:	
Are you affiliated to a political organisation?	
Please state which political organisation:	

Question 2

Does your organisation have a:	Memorandum & Articles of Association
Please specify:	
You must provide a signed copy with this application.	
When was your organisation set up (please specify month and year)?	November 2001 (At the start of 2022, after 20 years as Yarl's Wood Befrienders, we became Beyond Detention).

Question 3

Briefly describe the aims, objectives and activities of your organisation:	<p>Beyond Detention supports men and women who find themselves caught up in the hostile environment of the UK's immigration system. The charity's objectives are specifically restricted to the charitable relief of those detained in, and who have left, Yarl's Wood IRC in Bedford.</p> <p>Beyond Detention provides emotional and practical support to people detained in Yarl's Wood IRC and post-detention, in the community. We advocate for people's rights and work to raise awareness of the impact of immigration detention.</p> <p>Beyond Detention provides services and practical support to those detained within Yarl's Wood IRC by:</p> <ul style="list-style-type: none"> •Recruiting and training a body of multilingual volunteers, currently 40 volunteers speaking 20 different languages between them. •Assessing the needs of each service user, then pairing them with an appropriate befriending volunteer who will visit weekly and listen with compassion.
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- Spending time with residents. Providing support and a compassionate, listening ear, so they do not feel alone and their mental health does not decline further.
- Accompanying service users through the migration and asylum process, support with filling in official forms. Writing letters, contacting lawyers and communicating with family and friends if required. Attending hearings at the court in Yarl's Wood IRC for moral and emotional support.
- Providing practical support in the form of phone credit, supermarket vouchers and essential clothes and shoes . Small grants of money can be to be provided if a person is being deported so that they arrive in their country with some money.
- Holding twice weekly drop-in sessions within Yarl's Wood IRC where residents can gather to chat, play games, take part in activities, and meet the charity's staff and befriending volunteers. This continued support will assess the person's situation and determine if they have any immediate needs as well as ongoing needs.
- Making referrals and signposting service users to organisations that can help with housing, food, healthcare, and legal advice and to organisations that support survivors of trafficking and torture.

As part of our arc of care, we continue our support beyond the walls of Yarl's Wood IRC for up to 12-months after an individual's release. Support plans are tailored to each person. Our post-detention work includes:

- Providing mobile data and phone credit.
- Offering one-to-one phone befriending.
- Running online courses (including ESOL, creative writing, art therapy, IT skills and fitness) through which people can gain new skills and find peer-to-peer support.
- Helping ex-residents to find support within their new community by undertaking research on their behalf and referring them to organisations that can help with accommodation, health, mental well-being, food banks, clothing, legal support, and friendship.
- Supplying laptops, tablets and smartphones, funded by the National Lottery Community Fund.
- An online friendship group, open to anyone in the UK who has experienced immigration detention. It is run by people with lived experience of detention and is a safe space to talk, share ideas, make new friends, and receive peer support.
- For complex cases Beyond Detention provides in-depth casework support.

<p>Please list here:</p>	<p>In 2023/24 we expect to reach a total of 600 men and 300 women in-detention and 250 people with our post-detention work.</p> <p>Residents will report a reduction in loneliness and an improvement in well-being from connecting with our befrienders.</p> <p>-2,000 will participate in weekly drop-in sessions and as a result will report feeling less isolated and alone.</p> <p>-300 men and women will receive one-to-one befriending support on a weekly basis and will report feeling better supported and more able to cope with detention centre life.</p> <p>-85% of those we support will report a reduction in loneliness and an improvement in well-being.</p> <p>Residents will be better equipped to cope with the practical challenges of the detention centre environment.</p> <p>-400 service users will receive clothing and footwear, helping to restore their dignity and self-esteem.</p> <p>-400 residents will be provided with mobile phone credit in order to connect with family and friends and access legal support.</p> <p>-85% of service users will report feeling better equipped to cope with the detention centre environment.</p> <p>Our volunteers will build their knowledge, skills and social networks through their training and volunteering.</p> <p>-80% of volunteers indicate they have gained or improved skills from training and volunteering.</p> <p>-70% of volunteers report they have made new friends and built their social network.</p> <p>-90% of volunteers report increased knowledge of immigration and cultural awareness.</p>
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Question 8

How many people are involved in running the organisation at this time (Please insert number of people in the boxes provided)?

Full time employees:	2
Part time employees:	4
Volunteers working on average more than 10hrs per week:	0
Volunteers working on average less than 10hrs per week:	39
Members of Management Committee or Board:	8

<p>Please give a brief overview of the main elements of the service you wish any award to pay for:</p>	<p>Beyond Detention provides many services and practical support to those detained within Yarl's Wood IRC, this includes providing practical support in the form of essential clothes and shoes for those who arrive with very little and often remain in the centre for months.</p> <p>For many arriving at Yarl's Wood IRC they only have the clothes they arrive in and therefore we need to be able to provide a full alternative set including shoes and coats. We also need to provide those detained for more than 3 months with additional items as their clothes get worn, may no longer fit, or their clothing are no longer appropriate when the season changes. We also provide suitcases.</p> <p>In 2023/24 we expected to need to support 400 residents with clothing and footwear, however there is an increased need and we are therefore now seeking further funding so we are able to support at least 600 residents over 12 months.</p>
<p>Please describe the expected outcomes of your work/activity giving details of your target groups who benefit from this work. Please state approximate numbers of each type. How will you monitor these outcomes?</p>	<p>Residents will be better equipped to cope with the practical challenges of the detention centre environment.</p> <p>Over 12 months:</p> <ul style="list-style-type: none"> -600 residents will receive clothing and footwear, helping to restore their dignity and self-esteem. -85% of service users will report feeling better equipped to cope with the detention centre environment. <p>Our internal database enables us to create records for every service user we support. We log all befriender visits, services provided, practical items distributed, courses undertaken, referrals made etc. enabling us to track progress of service users.</p> <p>In addition we monitor and evaluate our work via:</p> <ul style="list-style-type: none"> -Residents - Survey via online systems within Yarl's Wood IRC (monthly); focus groups (bi-annually) and individual feedback forms from residents with befrienders (monthly). -Ex-residents - Online surveys (every 8 weeks for service users undertaking courses, every 6 months for those who receive phone credit and a yealry survey). -Yarl's Wood IRC staff / managmanet: Survey to staff (annually); individual interviews with senior managers (annually). -Volunteers - Survey (annually); evaluations after each training session.
<p>Do you provide a statutory service?</p>	<p>No</p>

Please provide details:	
Are you aware of other organisations that provide the same or similar services to yours for the residents of the Borough?	No
Please provide details:	
What are the unique elements of your service?	<p>The charity was founded in 2001 by the Bishop of Bedford, along with a small committee of locals who were troubled about the opening of Yarl's Wood IRC and concerned for the persons detained.</p> <p>Our 3 committed support staff, In-detention Coordinator, Post-detention Coordinator and Activities Co-ordinator, and circa 40 trained befriending volunteers provide practical and emotional support, friendship and a link to the world outside for residents. Most support is delivered face to face, with some additional support given via phone and text messages.</p> <p>Over the past three years we have supported 3,814 men and women held in Yarl's Wood IRC helping them to deal with the challenges of indefinite detention.</p>
How do you know that there is a need for your work/activity?	<p>Many people in detention have traumatic backgrounds, they are often victims of human trafficking, modern-day slavery, sexual violence and torture, detained against the Home Office's own guidance. Many people in Yarl's Wood IRC are fleeing war and persecution. Many are young, some speak no English, and a number of them know no-one in this country. Residents in IRC's can be vulnerable, isolated and frightened and the psychological impact of being held is unquestionably damaging.</p> <p>Indefinite immigration detention is an extreme human rights abuse. We know from our own conversations that people feel dehumanised, isolated and lose their sense of self-worth. Research suggests that a high proportion of residents display clinically significant levels of depression, PTSD and anxiety, as well as intense fear, sleep disturbances, profound hopelessness, self-harm and suicidal ideation (Royal College of Psychiatrists, April 2021). Indefinite detention has a well-documented, lifelong impact on physical and mental health. In response to the 2020 Oxford University Measure of the Quality of Life in Detention questionnaire, 30.2% respondents had thought about ending their life "all the time" or "most of the time" in the past seven days. Residents are traumatised and alone.</p> <p>Home Office policy says that detention must be used sparingly and for the shortest possible period. Yarl's Wood IRC was originally intended to hold refugees for two weeks</p>

until a decision had been taken on their case. However, the British Government holds people in immigration detention centres for weeks, months and sometimes several years while our broken immigration system decides whether to deport or release them. The longest we know someone to have been detained for administrative purposes is nine years. Under international law it should only be used as a last resort after all other alternatives have been exhausted. It is not a punishment and is not for the purpose of public protection (which is the job of prisons and the criminal justice system). Yet we regularly see people who are arbitrarily detained in Yarl's Wood IRC, sometimes on multiple occasions. In recent years, around 60 per cent of people detained in Yarl's Wood IRC are released back into the community, with no further clarity on The UK detains three times more people in immigration detention centres than any other European country.

The majority of people we see have no personal funds and are reliant on the support of friends, family and charity. This is confirmed by the fact that most people qualify for Legal Aid. Residents are given 71p per day while they're detained, this does not cover day to day necessities, let alone clothing.

Please show here how your work/activity will assist in supporting the Council's Sustainable Community Plan priorities:

Our work helps to improve the quality of life for residents in Yarl's Wood IRC, our work assists the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of Adult Health & Wellbeing.

Visits by our staff and volunteer befrienders can be a lifeline for people in detention. Staff and volunteers are trained to be good listeners and work without judgement or prejudice. Although we cannot affect the outcome of their case, we do help to reduce their isolation and act as a contact with the outside world. Our support helps to improve service users mental well-being, confidence and self-worth. We bring dignity and hope in detention.

<p>How does your request for a grant from public funds represent value for money for council tax payers?</p>	<p>We do endeavour to ensure value for money at all times, and recognise that resources are limited. We therefore source appropriate budget clothes, shoes, coats and suitcases where available/appropriate, but we still need to raise at least £20,000 a year to meet the current demand for clothing etc.</p> <p>The support provided by Beyond Detention is not only critical to those held in Yarl's Wood IRC but also saves statutory services money.</p>
<p>How does your work help to support the council to promote equality and tackle discrimination and the new public sector duties? Eliminate discrimination, Advance equality of opportunity and Foster good relations</p>	<p>Our belief in diversity, equality and inclusion is enshrined within our vision, mission statement and values. It is our vision that people impacted by the UK Government's immigration detention policies be treated with humanity and respect, while in detention and after release. Our mission is to increase social inclusion, strengthen self-esteem, improve emotional & physical wellbeing, and restore dignity to those affected by immigration detention. Our values: We are compassionate, empowering, and inclusive. We act with integrity and kindness. We are respectful and non-judgmental.</p> <p>All service users receive equal treatment from Yarl's Wood IRC irrespective of race, colour, nationality, ethnic or national origin, gender, disability, age, sexual orientation, religious belief or marital status. We endeavour to match residents with specific needs (e.g. language) with appropriate befrienders, where possible. Our staff and trained volunteer befrienders are compassionate, empathic, culturally sensitive and kind.</p> <p>We are determined to increase the proportion of volunteers, staff and trustees who have lived experience of immigration detention and forced migration, so that as an organisation we are more diverse and better reflect the demographic of the people we work with.</p>
<p>Question 16</p>	
<p>Where do the people live who will benefit from this funding, and when is your service available to users? Tell us about where the activity will take place. Will it cover the whole of the county, the Borough, a village or specific ward(s)? When are the users able to access the services you provide? e.g. weekdays, evenings etc. Please list your full opening times, tell us about manned and unmanned help-lines etc.</p>	<p>Individuals are detained in Yarl's Wood IRC, Twinwoods Business Park, Thurleigh Road, Milton Ernest, Bedford, MK44 1FD.</p> <p>Staff and volunteers visit Yarl's Wood IRC 3 times a week for drop in's and daily / 7 days a week for befriending visits.</p> <p>We also provide a free phonenumber for detainees which is manned 0800 3101 992.</p> <p>We support individuals for the duration of their detention to reduce isolation and improve their wellbeing.</p>

Do you have a waiting list for the services you supply?	No
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Section C: financial implications of your activity

Question 17

Please show how you would spend the funding you are applying for from us in the boxes below if it was to be granted:

Capital costs

New building/ refurbishment:	
Office equipment (inc. computers)	
Vehicle purchase:	
Mobility, communication or other independent living aids	
Furniture or play equipment:	
Other:	1000.00
If amount entered into Other, please specify details:	Clothing for residents
Total capital costs:	1000.00

Revenue / running costs

Salaries of permanent staff:	
Please provide details of numbers and earnings of any employees (do not include names):	
Insurance	
Office expenses (telephone, post, stationery etc):	
Premises costs (rent, room hire, utilities etc):	
Travel expenses:	
Staff and volunteer training:	
Information, education and promotional materials:	
Consultancy and advice:	
Other:	

If amount entered in Other, please specify details:	
Total revenue costs:	
Total (total capital costs + total revenue costs):	1000.00

Question 18

Have you applied to any other Local Authority or organisation in respect of core funding?	Yes
Please give the name of the Local Authority or organisation (including the House of Industry Estate), the level of funding applied for, the date applied for and the outcome if known.	

Date applied	Organisation	Amount applied for	Outcome
08/12/2022	House of Industry	15000.00	15000
24/05/2023	Panacea Charitable Trust	10000.00	10000
09/06/2023	Bedfordshire Charitable Trust	5000.00	

Please state why:	
Question 19	
If you have not applied for core funding from another source and we are not able to fund your application fully, what would happen to your service/activity or project?	n/a
Would a grant from the Council help you secure match/lever funding?	Yes
Please explain how:	Charitable Trusts are often more likely to support an organisation if they know that the local council is supportive of their work and has awarded funding.

Section D: bank details

If your grant application is successful, you will be requested to submit your bank account details under separate cover.

Section E: Terms and Conditions



Terms and Conditions

If you accept a grant from us it will be on the understanding that you have agreed the following general terms and conditions:

1. You will acknowledge receipt of the grant cheque and confirm in writing that the money will be spent on the purpose approved by Bedford Borough Council.
2. No changes to the project will be made without the prior express agreement of Bedford Borough Council. This Council will be informed of anything exceptional relating to the grant purpose or the organisation as soon as reasonably practicable.
3. A copy of your annual report and accounts will be supplied.
4. Accurate and comprehensive financial records of the spending of the grant must be kept and made available for inspection on demand. Your agreement of this condition allows the Council's officers to enter your premises to inspect the records upon reasonable notice being given and during normal office hours. Use of the grant funding may be subject to an independent review.
5. Bedford Borough Council is likely to use your name in its publicity material; you will acknowledge the grant in your annual report or other publicity relating to the work being funded.
6. Any part of the grant that is not required for the purposes approved will be refunded to Bedford Borough Council.
7. Bedford Borough Council (see condition 2) reserves the right to withhold a grant or require repayment if it is found that any form of deliberately false or misleading information was provided.
8. Bedford Borough Council reserves the right to withhold a grant or require repayment, if your organisation becomes insolvent or goes into administration, receivership or liquidation, provided the grant has not already been spent on its intended purpose.
9. All or any part of the grant will be claimed within two years of the funding being made available.
10. Please note that the details you supply when completing this form may be computerised by Bedford Borough Council for the purposes of assessing your application. In the course of working with you on this matter, these details may be disclosed to other local authorities, primary health care trusts and other organisations or individuals with whom the Council may need to refer, to evaluate and process your application. Details of the application may be published during the Council's decision-making process unless the information is classified as exempt under the provisions of Part 1 of Schedule 12A of the Local Government Act 1972.
11. Dependant upon the level of funding, additional conditions may be added to take account of aspects of a particular grant through a Service Level Agreement/Partnership Agreement/Working Arrangement or Monitoring Agreement.

I agree to the Terms and Conditions	Yes
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Section F: declaration

I confirm, on behalf of:	Beyond Detention
that I am duly authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant exclusively for the purposes specified in the application, and in compliance with the terms and conditions attached to the grant.	Yes
Signature of applicant:	
Date:	15/08/2023
Name and designation:	

PLEASE RETURN THIS FORM WITH THE REQUIRED ENCLOSURES. PLEASE KEEP A COPY FOR YOUR RECORDS.

The Community Welfare Team
 Bedford Borough Council
 Borough Hall
 Cauldwell St
 Bedford
 MK42 9AP

Voluntary sector support

Beyond Detention

1. How many people are involved in running your group? Please count everyone who has a role in planning, organising or leading your group's activities – please insert numbers as appropriate.

Full time staff:	2
Part time staff:	4
Volunteers:	40
Management committee members	8
Other	

2. Of the people you included in your total at 1 above how many of them would you describe as shown below – please put numbers in the appropriate boxes, some people may be counted more than once if they are covered by more than one description.

Disabled people:	
Young people (under 19):	
Young people (19-25):	15
Older people (60+):	2
Women & girls:	48
People of minority ethnic origin:	
3. What ages are the people who you hope to benefit through your project? (Please select all that apply)	19-25, 26-45, 46-60, 60+
4. How would you describe the people who will benefit from your service/project? We understand that your project may benefit several different groups but please select a maximum of three categories from the following by ticking	Unemployed People, People on low income, Refugees and asylum seekers

5. Tell us about the people who will benefit from your service/project. We understand that your service/project may benefit several different groups but please select a maximum of three categories from the following:	Other Asian, Other Mixed, Black African
Please specify:	

Which category(ies) below best describes (a) the work of your organisation and (b) the client group(s) you serve? Please select:

(a) Service(s) provided:	Adult Health and Wellbeing, Advice, Counselling and Information, Health (including mental health), Social Inclusion, Community Cohesion & Culture
Please specify	
(b) Client group(s):	Ethnic Minority Communities, Workless people, People on low incomes
Please specify:	

Community Chest Application - VSS552803128

Application for financial assistance

Grant applications for funding (up to £1,000) core or project funding for established voluntary, charitable organisations and community groups

Community Chest Grants help to improve the quality of life for residents of the Borough by funding organisations which can assist the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of:

- Economic development, regeneration & enterprise
- Environment & climate change
- Adult health & wellbeing
- Children & young people
- Safer communities
- Sustainable communities (incl. housing & transport)

Further details are available at: <https://www.bedford.gov.uk/council-and-democracy/key-plans-and-strategies/>

The Mayor has authority to award grants from the Community Chest fund for activities in accordance with the pre-determined criteria outlined below. Grants can be awarded for CORE (running costs) and PROJECT costs **up to £1,000**.

The applicant must be able to demonstrate that the organisation is also seeking funding from elsewhere . Any sum awarded will be regarded as a 'one-off' and no commitment will be given to ongoing funding.

The organisation making an application must ordinarily:

- Be a voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents. Applications cannot be accepted from individuals or party political groups;
- Be known to the council through partnership working or be able to demonstrate that it can develop a relationship with the council or has borough councillor representative(s) on its management committee;
- Be a not for profit organisation;
- Have a constitution, set of rules or memorandum and articles of association with clear aims and objectives which support the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy;
- Have formal financial arrangements with accounts which are not more than 12 months old and (audited with certificate or verified by a suitable competent person independent of the organisation). Organisations which have been in existence for less than one year can provide a forecast of income and expenditure signed by the chairperson and the treasurer;
- Have a bank or building society account in the name of the organisation with at least two unrelated signatories;
- Have an equal opportunities policy;
- Have a child protection policy/vulnerable adult policy if the organisation works with or for young people/vulnerable adults;
- Provide a report and simple statistics on service provision/progress of the project to the deadlines set by the Council;
- Show how the value of their work can help support the Council deliver its public sector duties to promote equality

and tackling discrimination and the new public sector equality duties from April 2011:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations

- Assist the council in providing value for money for the residents of the Borough;
- Not be more suitably funded from another source (either within the council or from another external statutory body);
- In relation to funding for specific projects or events:

Organisations should show that the project or event meets one or more of the key themes of the Council's Sustainable Community Strategy, that there is a demonstrated need and that the project would not ordinarily be funded from other council grant schemes or other statutory bodies.

In most cases, reimbursement will only be made once an event/project has been undertaken and proof of payment(s) made will be required. In certain circumstances other payment arrangements may, however, be considered. The project or event must be undertaken in the current financial year. Failure to achieve this will mean that the funding automatically lapses.

Reference no:	
Full legal name of organisation:	Home Counties Community Media CIC
Name by which your organisation is commonly known:	Bedford Radio
Main contact (the person we should write to):	██████████
Position held within the organisation:	Station Manager
Organisation address:	20-22 St Marys Street Bedford MK42 0AS
Telephone:	
Fax:	
Email:	██████████
Mobile phone no:	██████████

Main contact's details

Main contact's address (if different):	
Main contact's telephone:	
Main contact's fax:	
Main contact's email:	██████████
Main contact's mobile phone no:	
Your organisation's website address:	

Important

Do you work with Bedford Borough officers to deliver your service or activity?	No
Please list their names(s) or job title(s):	

Section A: questions about your organisation

Question 1

What type of group are you?	Other
Please provide your registration number:	
Please specify type of group:	Community Interest company
Are you a local group of a national organisation?	No
Please state which national organisation:	
Are you affiliated to a political organisation?	No
Please state which political organisation:	

Question 2

Does your organisation have a:	Memorandum & Articles of Association
Please specify:	
You must provide a signed copy with this application.	
When was your organisation set up (please specify month and year)?	Feb 2016

Question 3

Briefly describe the aims, objectives and activities of your organisation:	To develop, support and increase community media products and activity across the Home Counties of Herforshire, Bedfordshire & Buckinghamshire supporting community media organisations and developing projects ourselves. To support other community organisations with their communications & marketing. Support local communities and individuals with media and associated skills.
--	--

Question 4

Does your organisation have an equal opportunities policy?	Yes
You must include a copy with your application	

Question 5

Does your organisation work with or for young people/vulnerable adults?	Yes
Are your volunteers/members/staff CRB checked?	Yes

You must include a copy of your child protection/vulnerable adults' policy with your application.

Question 6	
Does your organisation have, or have evidence of working towards, an environmental policy?	No
Please indicate which QA system you have or are working towards.	
You must include a copy with your application	
Question 7(a)	
Does your organisation have, or have evidence of working towards, an appropriate quality assurance system?	No
Please state which system:	
Please state date started:	
Question 7(b)	
Does your organisation have specific performance indicators?	No
Please list here:	
Question 8	
How many people are involved in running the organisation at this time (Please insert number of people in the boxes provided)?	
Full time employees:	0
Part time employees:	0
Volunteers working on average more than 10hrs per week:	2
Volunteers working on average less than 10hrs per week:	18
Members of Management Committee or Board:	3
Question 9	
How many people running or managing your organisation are:(Please put the number of people in the boxes provided. Some people may be counted more than once)	
White:	3
Black or ethnic minorities:	
Male:	3
Female:	
People with disabilities:	1
Question 10	
User involvement	

How many individuals use your service?	3000
If your organisation operates on a county-wide basis, what percentage of people who use your service live in the Bedford Borough Council area?	
Are the people who use your service involved in the day to day running of the organisation or development of activities/projects?	Yes
How many?	5
Please explain how the people who use your service are involved:	We have an operations group which help manage and run the radio station, these are all linked to Bedford Borough
Please explain why:	
Question 11	
Please list any Councillors or Officers who attend meetings on your Management Committee/Board or decision-making body:	N/A
Question 12	
Have any of the people listed in Question 11 benefited directly or indirectly from their involvement with your organisation?	No
Please indicate in what way:	

Question 13

Financial information

Please indicate which financial year your figures relate to:	2021 /2022
Total gross income:	2339.00
Total expenditure:	2319.00
Equals surplus/deficit for the year:	20.00
Savings, unrestricted reserves, cash, investments:	13000.00

Important - accounts

The accounts you supply must be not more than 12 months old and must either have:

been audited with certificate OR been independently verified by a suitable competent person independent of your organisation and have been signed and dated by them, your Treasurer and Chair (Organisations which have been in existence for less than one year should provide a forecast of income and expenditure signed and dated by the Treasurer and Chair. You may be asked for further information during the assessment process)

IF YOU ARE PROVIDING NATIONAL/REGIONAL ACCOUNTS YOU SHOULD ALSO PROVIDE AN INCOME AND EXPENDITURE BREAKDOWN FOR YOUR LOCAL SERVICE OR PROJECT.

If you hold unrestricted funds or reserves in excess of six months operating expenditure or large surpluses, (including those of the national organisation, if you have answered YES at Question 1(g)), please explain what your reserves policy is and why you are holding these funds.

We are holding 12 months expected operating costs for studios and running the radio station on DAB on the Bedford SSDAB Mux

Question 14

How much money are you applying for?	1000.00
What is the estimated total cost of providing your total service?	2030.00

Question 15

Please give a brief overview of the main elements of the service you wish any award to pay for:	<p>As part of our studio launch we are looking to open studio 2 which is aimed for our volunteers to train in, pre-record, and also for producing podcasts. We've had a number of community groups interested in producing community podcasts and there is a lack of facilities in town, this studio can be used to provide accessible and affordable podcasting facilities for the local area, for community groups, but also individuals and local companies.</p> <p>We need help funding the project, as all our main funding is being used for studio 1 and the launch of Bedford Radio.</p>
Please describe the expected outcomes of your work/activity giving details of your target groups who benefit from this work. Please state approximate numbers of each type. How will you monitor these outcomes?	<p>We will monitor the usage and studio 2 via our bookings system, and also an outcomes survey on a regular basis to users.</p> <p>We would expect 20 - 30 of our own volunteers to use this facilities on a regular basis.</p> <p>Over the next 12 months we would look to work with at least 5 community groups to produce radio / podcasting.</p>
Do you provide a statutory service?	No
Please provide details:	
Are you aware of other organisations that provide the same or similar services to yours for the residents of the Borough?	No
Please provide details:	
What are the unique elements of your service?	Podcast & radio studios for Bedford Borough that are open to all.
How do you know that there is a need for your work/activity?	We've seen demand for the radio station continue to grow, even more since we started working on our studios. We've also had around 3 organisations in the past month ask about podcasting facilities directly coming to us.

<p>Please show here how your work/activity will assist in supporting the Council's Sustainable Community Plan priorities:</p>	<p>This works to support the local community, helping community groups better engage, promote who they are, and raise issues of their needs (or the needs of their users), young people, environmental, safer communities.</p> <p>This will also help with the economic development and enterprise of the town, by providing services and encouraging local businesses to produce podcasts for their business.</p>
<p>How does your request for a grant from public funds represent value for money for council tax payers?</p>	<p>This is a community resource for all of the community of Bedford, anyone in the area will be able to book and use the facilities, including the volunteers of Bedford Radio.</p>
<p>How does your work help to support the council to promote equality and tackle discrimination and the new public sector duties? Eliminate discrimination, Advance equality of opportunity and Foster good relations</p>	<p>As the local radio station for Bedford, our work is to bring people together, foster a better social and community environment for Bedford Borough, and help promote and be part of the solution to eliminate discrimination.</p>
<p>Question 16</p>	
<p>Where do the people live who will benefit from this funding, and when is your service available to users? Tell us about where the activity will take place. Will it cover the whole of the county, the Borough, a village or specific ward(s)? When are the users able to access the services you provide? e.g. weekdays, evenings etc. Please list your full opening times, tell us about manned and unmanned help-lines etc.</p>	<p>Across the entire Borough, this facility (dependent on volunteers / staffing) will be able to be open 7 days a week during reasonable hours (daytime/early evening)</p>
<p>Do you have a waiting list for the services you supply?</p>	<p>Yes</p>

Section C: financial implications of your activity

Question 17

Please show how you would spend the funding you are applying for from us in the boxes below if it was to be granted:

Capital costs

<p>New building/ refurbishment:</p>	
<p>Office equipment (inc. computers)</p>	
<p>Vehicle purchase:</p>	
<p>Mobility, communication or other independent living aids</p>	
<p>Furniture or play equipment:</p>	
<p>Other:</p>	<p>1000.00</p>

If amount entered into Other, please specify details:	Rodecaster Pro 2 and 4 AT2020 Microphones = £1000
Total capital costs:	1000.00

Revenue / running costs

Salaries of permanent staff:	
Please provide details of numbers and earnings of any employees (do not include names):	
Insurance	
Office expenses (telephone, post, stationery etc):	
Premises costs (rent, room hire, utilities etc):	
Travel expenses:	
Staff and volunteer training:	
Information, education and promotional materials:	
Consultancy and advice:	
Other:	
If amount entered in Other, please specify details:	
Total revenue costs:	
Total (total capital costs + total revenue costs):	1000.00

Question 18

Have you applied to any other Local Authority or organisation in respect of core funding?	No
Please give the name of the Local Authority or organisation (including the House of Industry Estate), the level of funding applied for, the date applied for and the outcome if known.	

Date applied	Organisation	Amount applied for	Outcome
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Please state why:	Harpur Trust have said they will not fund our core activity.

Question 19	
If you have not applied for core funding from another source and we are not able to fund your application fully, what would happen to your service/activity or project?	We have some funding that we can set aside for the development of Studio 2. We also already have the furniture (desk and chairs).
Would a grant from the Council help you secure match/lever funding?	No
Please explain how:	

Section D: bank details

If your grant application is successful, you will be requested to submit your bank account details under separate cover.

Section E: Terms and Conditions

Terms and Conditions

If you accept a grant from us it will be on the understanding that you have agreed the following general terms and conditions:

1. You will acknowledge receipt of the grant cheque and confirm in writing that the money will be spent on the purpose approved by Bedford Borough Council.
2. No changes to the project will be made without the prior express agreement of Bedford Borough Council. This Council will be informed of anything exceptional relating to the grant purpose or the organisation as soon as reasonably practicable.
3. A copy of your annual report and accounts will be supplied.
4. Accurate and comprehensive financial records of the spending of the grant must be kept and made available for inspection on demand. Your agreement of this condition allows the Council's officers to enter your premises to inspect the records upon reasonable notice being given and during normal office hours. Use of the grant funding may be subject to an independent review.
5. Bedford Borough Council is likely to use your name in its publicity material; you will acknowledge the grant in your annual report or other publicity relating to the work being funded.
6. Any part of the grant that is not required for the purposes approved will be refunded to Bedford Borough Council.
7. Bedford Borough Council (see condition 2) reserves the right to withhold a grant or require repayment if it is found that any form of deliberately false or misleading information was provided.
8. Bedford Borough Council reserves the right to withhold a grant or require repayment, if your organisation becomes insolvent or goes into administration, receivership or liquidation, provided the grant has not already been spent on its intended purpose.
9. All or any part of the grant will be claimed within two years of the funding being made available.
10. Please note that the details you supply when completing this form may be computerised by Bedford Borough Council for the purposes of assessing your application. In the course of working with you on this matter, these details may be disclosed to other local authorities, primary health care trusts and other organisations or individuals with whom the Council may need to refer, to evaluate and process your application. Details of the application may be published during the Council's decision-making process unless the information is classified as exempt under the provisions of Part 1 of Schedule 12A of the Local Government Act 1972.
11. Dependant upon the level of funding, additional conditions may be added to take account of aspects of a particular grant through a Service Level Agreement/Partnership Agreement/Working Arrangement or Monitoring Agreement.

I agree to the Terms and Conditions	Yes
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Section F: declaration

I confirm, on behalf of:	██████████
that I am duly authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant exclusively for the purposes specified in the application, and in compliance with the terms and conditions attached to the grant.	Yes
Signature of applicant:	
Date:	08/10/2023
Name and designation:	██████████

PLEASE RETURN THIS FORM WITH THE REQUIRED ENCLOSURES. PLEASE KEEP A COPY FOR YOUR RECORDS.

The Community Welfare Team
Bedford Borough Council
Borough Hall
Cauldwell St
Bedford
MK42 9AP

Voluntary sector support

Home Counties Community Media CIC

1. How many people are involved in running your group? Please count everyone who has a role in planning, organising or leading your group's activities – please insert numbers as appropriate.

Full time staff:	0
Part time staff:	0
Volunteers:	20
Management committee members	3
Other	

2. Of the people you included in your total at 1 above how many of them would you describe as shown below – please put numbers in the appropriate boxes, some people may be counted more than once if they are covered by more than one

description.

Disabled people:	1
Young people (under 19):	
Young people (19-25):	
Older people (60+):	
Women & girls:	
People of minority ethnic origin:	
3. What ages are the people who you hope to benefit through your project? (Please select all that apply)	11-16, 17-18, 19-25, 26-45, 46-60, 60+
4. How would you describe the people who will benefit from your service/project? We understand that your project may benefit several different groups but please select a maximum of three categories from the following by ticking	Unemployed People, People on low income, Women & girls
5. Tell us about the people who will benefit from your service/project. We understand that your service/project may benefit several different groups but please select a maximum of three categories from the following:	Other Ethnic
Please specify:	this is open to all across the community, we wont discriminate against anyone.

Which category(ies) below best describes (a) the work of your organisation and (b) the client group(s) you serve? Please select:

(a) Service(s) provided:	Arts Development, Community Activities/Development, Education, Skills and Training, Social Inclusion, Community Cohesion & Culture
Please specify	
(b) Client group(s):	No one specific group
Please specify:	

Community Chest Application - VSS541374158

Application for financial assistance

Grant applications for funding (up to £1,000) core or project funding for established voluntary, charitable organisations and community groups

Community Chest Grants help to improve the quality of life for residents of the Borough by funding organisations which can assist the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of:

- Economic development, regeneration & enterprise
- Environment & climate change
- Adult health & wellbeing
- Children & young people
- Safer communities
- Sustainable communities (incl. housing & transport)

Further details are available at: <https://www.bedford.gov.uk/council-and-democracy/key-plans-and-strategies/>

The Mayor has authority to award grants from the Community Chest fund for activities in accordance with the pre-determined criteria outlined below. Grants can be awarded for CORE (running costs) and PROJECT costs **up to £1,000**.

The applicant must be able to demonstrate that the organisation is also seeking funding from elsewhere . Any sum awarded will be regarded as a 'one-off' and no commitment will be given to ongoing funding.

The organisation making an application must ordinarily:

- Be a voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents. Applications cannot be accepted from individuals or party political groups;
- Be known to the council through partnership working or be able to demonstrate that it can develop a relationship with the council or has borough councillor representative(s) on its management committee;
- Be a not for profit organisation;
- Have a constitution, set of rules or memorandum and articles of association with clear aims and objectives which support the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy;
- Have formal financial arrangements with accounts which are not more than 12 months old and (audited with certificate or verified by a suitable competent person independent of the organisation). Organisations which have been in existence for less than one year can provide a forecast of income and expenditure signed by the chairperson and the treasurer;
- Have a bank or building society account in the name of the organisation with at least two unrelated signatories;
- Have an equal opportunities policy;
- Have a child protection policy/vulnerable adult policy if the organisation works with or for young people/vulnerable adults;
- Provide a report and simple statistics on service provision/progress of the project to the deadlines set by the Council;
- Show how the value of their work can help support the Council deliver its public sector duties to promote equality

and tackling discrimination and the new public sector equality duties from April 2011:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations

- Assist the council in providing value for money for the residents of the Borough;
- Not be more suitably funded from another source (either within the council or from another external statutory body);
- In relation to funding for specific projects or events:

Organisations should show that the project or event meets one or more of the key themes of the Council's Sustainable Community Strategy, that there is a demonstrated need and that the project would not ordinarily be funded from other council grant schemes or other statutory bodies.

In most cases, reimbursement will only be made once an event/project has been undertaken and proof of payment(s) made will be required. In certain circumstances other payment arrangements may, however, be considered. The project or event must be undertaken in the current financial year. Failure to achieve this will mean that the funding automatically lapses.

Reference no:	
Full legal name of organisation:	Heart Academies Trust
Name by which your organisation is commonly known:	Heart Academies Trust
Main contact (the person we should write to):	[REDACTED]
Position held within the organisation:	Finance Assistant
Organisation address:	BEDFORD ACADEMY MILE ROAD BEDFORD MK42 9TR
Telephone:	01234301500
Fax:	
Email:	[REDACTED]
Mobile phone no:	

Main contact's details

Main contact's address (if different):	
Main contact's telephone:	01234301500 ext 180
Main contact's fax:	
Main contact's email:	Finance@heartacademiestrust.co.uk
Main contact's mobile phone no:	01234301500
Your organisation's website address:	https://www.heartacademiestrust.co.uk/

Important

Do you work with Bedford Borough officers to deliver your service or activity?	No
Please list their names(s) or job title(s):	

Section A: questions about your organisation

Question 1

What type of group are you?	A trust established by trust deed
Please provide your registration number:	
Please specify type of group:	
Are you a local group of a national organisation?	No
Please state which national organisation:	
Are you affiliated to a political organisation?	No
Please state which political organisation:	

Question 2

Does your organisation have a:	Memorandum & Articles of Association
Please specify:	
You must provide a signed copy with this application.	
When was your organisation set up (please specify month and year)?	July 2009

Question 3

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<p>Briefly describe the aims, objectives and activities of your organisation:</p>	<p>HEART Academies Trust is a non-profit making charitable company based in Bedford. The Trust was established to support local schools build upon existing strengths to improve and maintain high educational standards and encourage continuity of education within the local community. The core aim of the new partnership is to create a family of academies who are at the heart of their community delivering great education and improving life chances for all; we value the dreams and aspirations of everyone in our community. Our overwhelming belief is that every child can be successful, both personally and academically, with early and effective help from staff that know and value them as an individual. We have high expectations of all members of our schools; children, young people and professionals alike are challenged and supported to achieve their very best. Adopting a 'stronger together' approach and a commitment to positive collaboration enables each academy within the Trust to celebrate what they already do well whilst providing opportunities to ensure continued development and improvement across all academies within the Trust Each school within the Trust has retained its existing name and identity, and it will continue to serve the needs of children and families in the local community. Having converted to academy status, each school has much more freedom and flexibility in terms of how it operates and how it spends its funding. This enables the schools, with the support of the Trust, to continue to raise standards and to champion their staff whose commitment, stability, and expertise will help the school continue to be successful.</p>
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Question 4

<p>Does your organisation have an equal opportunities policy?</p>	<p>Yes</p>
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You must include a copy with your application

Question 5

<p>Does your organisation work with or for young people/vulnerable adults?</p>	<p>Yes</p>
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<p>Are your volunteers/members/staff CRB checked?</p>	<p>Yes</p>
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You must include a copy of your child protection/vulnerable adults' policy with your application.

Question 6

<p>Does your organisation have, or have evidence of working towards, an environmental policy?</p>	<p>Yes</p>
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Please indicate which QA system you have or are working towards.	
You must include a copy with your application	
Question 7(a)	
Does your organisation have, or have evidence of working towards, an appropriate quality assurance system?	No
Please state which system:	
Please state date started:	
Question 7(b)	
Does your organisation have specific performance indicators?	No
Please list here:	
Question 8	
How many people are involved in running the organisation at this time (Please insert number of people in the boxes provided)?	
Full time employees:	285
Part time employees:	154
Volunteers working on average more than 10hrs per week:	0
Volunteers working on average less than 10hrs per week:	0
Members of Management Committee or Board:	4
Question 9	
How many people running or managing your organisation are:(Please put the number of people in the boxes provided. Some people may be counted more than once)	
White:	
Black or ethnic minorities:	
Male:	2
Female:	2
People with disabilities:	
Question 10	
User involvement	
How many individuals use your service?	
If your organisation operates on a county-wide basis, what percentage of people who use your service live in the Bedford Borough Council area?	90%+

Are the people who use your service involved in the day to day running of the organisation or development of activities/projects?	No
How many?	
Please explain how the people who use your service are involved:	
Please explain why:	The vast majority of those that use Bedford Academy are school students
Question 11	
Please list any Councillors or Officers who attend meetings on your Management Committee/Board or decision-making body:	N/A
Question 12	
Have any of the people listed in Question 11 benefited directly or indirectly from their involvement with your organisation?	
Please indicate in what way:	

Question 13

Financial information

Please indicate which financial year your figures relate to:	2022 /2023
Total gross income:	16986000.00
Total expenditure:	18744000.00
Equals surplus/deficit for the year:	-1758000.00
Savings, unrestricted reserves, cash, investments:	861000.00

Important - accounts

The accounts you supply must be not more than 12 months old and must either have:

been audited with certificate OR been independently verified by a suitable competent person independent of your organisation and have been signed and dated by them, your Treasurer and Chair (Organisations which have been in existence for less than one year should provide a forecast of income and expenditure signed and dated by the Treasurer and Chair. You may be asked for further information during the assessment process)

IF YOU ARE PROVIDING NATIONAL/REGIONAL ACCOUNTS YOU SHOULD ALSO PROVIDE AN INCOME AND EXPENDITURE BREAKDOWN FOR YOUR LOCAL SERVICE OR PROJECT.

If you hold unrestricted funds or reserves in excess of six months operating expenditure or large surpluses, (including those of the national organisation, if you have answered YES at Question 1(g)), please explain what your reserves policy is and why you are holding these funds.

Question 14	
How much money are you applying for?	1000.00
What is the estimated total cost of providing your total service?	553901.57
Question 15	
Please give a brief overview of the main elements of the service you wish any award to pay for:	<p>Bedford Academy are raising funds to install a 3G Football Turf Pitch (FTP) approved for FA affiliated football. HEART Academies Trust will be contributing £200,000 towards the installation.</p> <p>The existing 2G Multi Use Games Area (MUGA) was installed as part of the new build project of Bedford Academy 10 years ago. It is used by the school for various PE lessons and let to Community users during weekday evenings and weekends.</p> <p>The Bedford Academy Sixth Form Football Academy does not use the 2G MUGA for the practical aspects of the course. Students are predominantly based at Wixams Academy where they use the 3G FTP facilities.</p> <p>As the nation's most popular team sport, football has the power to contribute positively to vital social outcomes and health priorities. Amongst the priorities for Bedford outlined in the government's Football Foundation Local Football Facility Plan (LFFP) is the need for additional 3G Football Turf Pitches (FTPs). On the basis that there are 275 football teams in Bedford, there is a requirement for 7.5 full sized 3G FTPs. There are currently 4 full sized FTPs in Bedford. It has also been identified that the geographic spread of 3G FTPs is uneven with specific provision gaps in the north of the authority. This gives the Trust confidence that if we are successful in our fund raising, the new FTP would be heavily utilised and provide improved facilities for the local community and increased revenue generation for the school but also provide our students with enhanced facilities.</p>
Please describe the expected outcomes of your work/activity giving details of your target groups who benefit from this work. Please state approximate numbers of each type. How will you monitor these outcomes?	<p>Excellent facilities for safe, all year-round delivery of the PE curriculum and extra curricula activities to Bedford Academy students.</p> <ul style="list-style-type: none"> To enable all BA Football Academy students to be based permanently at Bedford Academy and not have to travel to Wixams Academy for the practical aspects of their course. Bedford Academy are confident that they can develop the Football Academy and recruit a squad of 18, with the potential for a girl's group alongside. The model would enable all students gain full access to the BA Sixth Form

offer, including a range of BTEC's and A-Levels. In addition, they would receive specialist coaching from a Level 3 qualified football coach on site. Currently students are based at Wixams and complete a double sport BTEC qualification only. The 2023 plan is for the Football Academy to follow the same model as the Basketball Academy and to ensure that all students feel part of the BA community. This, in turn, will strengthen the profile of the Football Academy as an integral part of Bedford Academy and further enhance the reputation of the Sixth Form as an excellent place to study.

- The opportunity for additional revenue generation with the introduction of a 3G FTP. 3G is recognised as the best artificial surface for football at all levels. With recognised demand in the area for a high quality 3G FTP, not only would the school secure more bookings and utilise the pitch fully on weekday evenings and weekends but could charge a higher hourly hire rate.

- With the benefit of a new, 3G, flood-lit FTP available throughout the year, Bedford Academy's reputation as a premier local football facility in Bedfordshire will be enhanced, as will our relationship with Bedfordshire County FA. The school will be in a much stronger position to take advantage of initiatives being spearheaded by Bedfordshire FA and affiliated organisations and clubs including:

- o Greater emphasis on mini soccer age groups to produce teams

- o More work supporting youth teams to the point where they gain entry into well-established Saturday and Sunday leagues

- o A more joined up approach to organisations that do/could provide disability football

- o Transition of the healthy number of girls playing in junior teams into adult football to

- o maintain the number of women's teams that have recently progressed from U16-U18

- o Further support for walking football projects These initiatives provide opportunities which could benefit our local community and provide additional revenue through lettings.

- Upgrading the floodlights to LED will not only save money but also support the Trust's sustainability strategy and targets to reduce energy consumption.

How will we monitor these outcomes?

- The Football Academy team being able to practice and play at their own school, rather than at Wixams

	<ul style="list-style-type: none"> - Development of a full girls squad - Daily utilisation of the pitch by students of the school for a variety of sports and activities - Specialist coaching undertaken from a Level 3 qualified football coach - Support of walking football projects - Increased revenue to the school due to an increase in
Do you provide a statutory service?	external hire Yes
Please provide details:	School Trust
Are you aware of other organisations that provide the same or similar services to yours for the residents of the Borough?	Yes
Please provide details:	Other school trusts
What are the unique elements of your service?	
How do you know that there is a need for your work/activity?	<p>As the nation's most popular team sport, football has the power to contribute positively to vital social outcomes and health priorities. Amongst the priorities for Bedford outlined in the government's Football Foundation Local Football Facility Plan (LFFP) is the need for additional 3G Football Turf Pitches (FTPs). On the basis that there are 275 football teams in Bedford, there is a requirement for 7.5 full sized 3G FTPs. There are currently 4 full sized FTPs in Bedford. It has also been identified that the geographic spread of 3G FTPs is uneven with specific provision gaps in the north of the authority. This gives the Trust confidence that if we are successful in our fund raising, the new FTP would be heavily utilised and provide improved facilities for the local community and increased revenue generation for the school but also provide our students with enhanced facilities.</p>
Please show here how your work/activity will assist in supporting the Council's Sustainable Community Plan priorities:	

<p>How does your request for a grant from public funds represent value for money for council tax payers?</p>	<p>Once installed, the pitch will have ongoing, long-term impacts on the students of Bedford Academy and the wider Bedford community for many years to come. The development of the boys Football Academy team, and the planned introduction of a girls team will be long-term opportunities open to current and future students of the school. The lack of football league quality pitches in Bedford mean that not only will the school and its students benefit from the improved facilities, but there will be demand from the public and external teams, such as Atletico Europa, Bedfordshire Girls & Ladies, and Bedford FC Youth who are Bedford FA affiliated clubs. Bedford Academy will be seen as a more desirable school to attend, bringing more students and funding to the school.</p>
<p>How does your work help to support the council to promote equality and tackle discrimination and the new public sector duties? Eliminate discrimination, Advance equality of opportunity and Foster good relations</p>	<p>HEART Academies Trust is a trust of 4 schools in Bedford - 1 secondary and 3 primary. There are currently c.2700 students enrolled at the schools, with a higher than national average of students being from financially disadvantaged homes. At Bedford Academy in 2022/2023 (where the new 3G Football Turf Pitch will be installed), 49% of students are of a non-white demographic, 41% have English as an additional language (EAL) and 32% qualify for Pupil Premium funding (funding to improve educational outcomes for disadvantaged pupils in state-funded schools in England)</p>
<p>Question 16</p>	
<p>Where do the people live who will benefit from this funding, and when is your service available to users? Tell us about where the activity will take place. Will it cover the whole of the county, the Borough, a village or specific ward(s)? When are the users able to access the services you provide? e.g. weekdays, evenings etc. Please list your full opening times, tell us about manned and unmanned help-lines etc.</p>	<p>The children who attend Bedford Academy generally live within the local catchment area, or in the wider Bedford borough. Students will use the services during school hours, or for after school clubs and sporting activities.</p> <p>Due to the lack of 3G pitches in the local area, members of the public will be able to use the facilities in evenings and weekends, and during school holidays during the below times:</p> <p>Opening Times School Term-Time: Monday to Friday : 5.30pm – 9.30pm Saturday and Sunday: 9.00am – 6.00pm</p> <p>School Holidays: Monday to Friday : 9.00am – 9.30pm Saturday and Sunday: 9.00am – 6.00pm</p> <p>Closed Bank Holidays</p>

Do you have a waiting list for the services you supply?	No
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Section C: financial implications of your activity

Question 17

Please show how you would spend the funding you are applying for from us in the boxes below if it was to be granted:

Capital costs

New building/ refurbishment:	1000.00
Office equipment (inc. computers)	0.00
Vehicle purchase:	0.00
Mobility, communication or other independent living aids	0.00
Furniture or play equipment:	0.00
Other:	0.00
If amount entered into Other, please specify details:	
Total capital costs:	1000.00

Revenue / running costs

Salaries of permanent staff:	0.00
Please provide details of numbers and earnings of any employees (do not include names):	
Insurance	0.00
Office expenses (telephone, post, stationery etc):	0.00
Premises costs (rent, room hire, utilities etc):	0.00
Travel expenses:	0.00
Staff and volunteer training:	0.00
Information, education and promotional materials:	0.00
Consultancy and advice:	0.00
Other:	

If amount entered in Other, please specify details:	
Total revenue costs:	0.00
Total (total capital costs + total revenue costs):	1000.00

Question 18

Have you applied to any other Local Authority or organisation in respect of core funding?	Yes
Please give the name of the Local Authority or organisation (including the House of Industry Estate), the level of funding applied for, the date applied for and the outcome if known.	

Date applied	Organisation	Amount applied for	Outcome
01/09/2023	Bedford Borough Council Ward Fund	5000.00	
02/08/2023	BLFC Community Trust	10000.00	Declined, as funding not available for Bedford
21/08/2023	Bedford Charitable Trust	6000.00	Next meeting 1st November
19/09/2023	The Wixamtree Trust	10000.00	
19/09/2023	Big Local Community Grant	500.00	

Please state why:	
Question 19	
If you have not applied for core funding from another source and we are not able to fund your application fully, what would happen to your service/activity or project?	
Would a grant from the Council help you secure match/lever funding?	Yes
Please explain how:	The Trust is in discussions with the Football Federation regarding a substantial contribution towards the project costs. As part of this application we need to show that we have successfully applied for other local funding

Section D: bank details

If your grant application is successful, you will be requested to submit your bank account details under separate cover.

Section E: Terms and Conditions

Terms and Conditions

If you accept a grant from us it will be on the understanding that you have agreed the following general terms and conditions:

1. You will acknowledge receipt of the grant cheque and confirm in writing that the money will be spent on the purpose approved by Bedford Borough Council.
2. No changes to the project will be made without the prior express agreement of Bedford Borough Council. This Council will be informed of anything exceptional relating to the grant purpose or the organisation as soon as reasonably practicable.
3. A copy of your annual report and accounts will be supplied.
4. Accurate and comprehensive financial records of the spending of the grant must be kept and made available for inspection on demand. Your agreement of this condition allows the Council's officers to enter your premises to inspect the records upon reasonable notice being given and during normal office hours. Use of the grant funding may be subject to an independent review.
5. Bedford Borough Council is likely to use your name in its publicity material; you will acknowledge the grant in your annual report or other publicity relating to the work being funded.
6. Any part of the grant that is not required for the purposes approved will be refunded to Bedford Borough Council.
7. Bedford Borough Council (see condition 2) reserves the right to withhold a grant or require repayment if it is found that any form of deliberately false or misleading information was provided.
8. Bedford Borough Council reserves the right to withhold a grant or require repayment, if your organisation becomes insolvent or goes into administration, receivership or liquidation, provided the grant has not already been spent on its intended purpose.
9. All or any part of the grant will be claimed within two years of the funding being made available.
10. Please note that the details you supply when completing this form may be computerised by Bedford Borough Council for the purposes of assessing your application. In the course of working with you on this matter, these details may be disclosed to other local authorities, primary health care trusts and other organisations or individuals with whom the Council may need to refer, to evaluate and process your application. Details of the application may be published during the Council's decision-making process unless the information is classified as exempt under the provisions of Part 1 of Schedule 12A of the Local Government Act 1972.
11. Dependant upon the level of funding, additional conditions may be added to take account of aspects of a particular grant through a Service Level Agreement/Partnership Agreement/Working Arrangement or Monitoring Agreement.

I agree to the Terms and Conditions	Yes
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Section F: declaration

I confirm, on behalf of:	HEART Academies Trust
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that I am duly authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant exclusively for the purposes specified in the application, and in compliance with the terms and conditions attached to the grant.	Yes
Signature of applicant:	
Date:	19/09/2023
Name and designation:	██████████ Finance Assistant

PLEASE RETURN THIS FORM WITH THE REQUIRED ENCLOSURES. PLEASE KEEP A COPY FOR YOUR RECORDS.

The Community Welfare Team
 Bedford Borough Council
 Borough Hall
 Cauldwell St
 Bedford
 MK42 9AP

Voluntary sector support

Heart Academies Trust

1. How many people are involved in running your group? Please count everyone who has a role in planning, organising or leading your group's activities – please insert numbers as appropriate.

Full time staff:	285
Part time staff:	154
Volunteers:	0
Management committee members	4
Other	

2. Of the people you included in your total at 1 above how many of them would you describe as shown below – please put numbers in the appropriate boxes, some people may be counted more than once if they are covered by more than one description.

Disabled people:	
Young people (under 19):	

Young people (19-25):	
Older people (60+):	
Women & girls:	
People of minority ethnic origin:	
3. What ages are the people who you hope to benefit through your project? (Please select all that apply)	6-10, 11-16, 17-18, 19-25, 26-45, 46-60, 60+
4. How would you describe the people who will benefit from your service/project? We understand that your project may benefit several different groups but please select a maximum of three categories from the following by ticking	Disabled people, People living in an area of deprivation, Women & girls
5. Tell us about the people who will benefit from your service/project. We understand that your service/project may benefit several different groups but please select a maximum of three categories from the following:	British, White & Black Caribbean, Bangladeshi
Please specify:	

Which category(ies) below best describes (a) the work of your organisation and (b) the client group(s) you serve? Please select:

(a) Service(s) provided:	Children and Young People, Education, Skills and Training
Please specify	
(b) Client group(s):	Children and/or Young People, Disabled People, Ethnic Minority Communities, Families, Lesbian, Gay, Bisexual, Transgender, People on low incomes, People living in deprived areas, Women and girls
Please specify:	

Community Chest Application - VSS544274341

Application for financial assistance

Grant applications for funding (up to £1,000) core or project funding for established voluntary, charitable organisations and community groups

Community Chest Grants help to improve the quality of life for residents of the Borough by funding organisations which can assist the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of:

- Economic development, regeneration & enterprise
- Environment & climate change
- Adult health & wellbeing
- Children & young people
- Safer communities
- Sustainable communities (incl. housing & transport)

Further details are available at: <https://www.bedford.gov.uk/council-and-democracy/key-plans-and-strategies/>

The Mayor has authority to award grants from the Community Chest fund for activities in accordance with the pre-determined criteria outlined below. Grants can be awarded for CORE (running costs) and PROJECT costs **up to £1,000**.

The applicant must be able to demonstrate that the organisation is also seeking funding from elsewhere . Any sum awarded will be regarded as a 'one-off' and no commitment will be given to ongoing funding.

The organisation making an application must ordinarily:

- Be a voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents. Applications cannot be accepted from individuals or party political groups;
- Be known to the council through partnership working or be able to demonstrate that it can develop a relationship with the council or has borough councillor representative(s) on its management committee;
- Be a not for profit organisation;
- Have a constitution, set of rules or memorandum and articles of association with clear aims and objectives which support the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy;
- Have formal financial arrangements with accounts which are not more than 12 months old and (audited with certificate or verified by a suitable competent person independent of the organisation). Organisations which have been in existence for less than one year can provide a forecast of income and expenditure signed by the chairperson and the treasurer;
- Have a bank or building society account in the name of the organisation with at least two unrelated signatories;
- Have an equal opportunities policy;
- Have a child protection policy/vulnerable adult policy if the organisation works with or for young people/vulnerable adults;
- Provide a report and simple statistics on service provision/progress of the project to the deadlines set by the Council;
- Show how the value of their work can help support the Council deliver its public sector duties to promote equality

and tackling discrimination and the new public sector equality duties from April 2011:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations

- Assist the council in providing value for money for the residents of the Borough;
- Not be more suitably funded from another source (either within the council or from another external statutory body);
- In relation to funding for specific projects or events:

Organisations should show that the project or event meets one or more of the key themes of the Council's Sustainable Community Strategy, that there is a demonstrated need and that the project would not ordinarily be funded from other council grant schemes or other statutory bodies.

In most cases, reimbursement will only be made once an event/project has been undertaken and proof of payment(s) made will be required. In certain circumstances other payment arrangements may, however, be considered. The project or event must be undertaken in the current financial year. Failure to achieve this will mean that the funding automatically lapses.

Reference no:	
Full legal name of organisation:	Smart CJS
Name by which your organisation is commonly known:	Smart
Main contact (the person we should write to):	██████████
Position held within the organisation:	Bid Writer
Organisation address:	12 14 PREBEND STREET BEDFORD MK40 1QW
Telephone:	01234 365955
Fax:	
Email:	supportservices@smartcjs.org.uk
Mobile phone no:	

Main contact's details

Main contact's address (if different):	
Main contact's telephone:	██████████
Main contact's fax:	
Main contact's email:	████████████████████
Main contact's mobile phone no:	██████████
Your organisation's website address:	smartcjs.org.uk

Important

Do you work with Bedford Borough officers to deliver your service or activity?	No
Please list their names(s) or job title(s):	

Section A: questions about your organisation

Question 1

What type of group are you?	Registered charity
Please provide your registration number:	1069087
Please specify type of group:	
Are you a local group of a national organisation?	No
Please state which national organisation:	
Are you affiliated to a political organisation?	No
Please state which political organisation:	

Question 2

Does your organisation have a:	Memorandum & Articles of Association
Please specify:	
You must provide a signed copy with this application.	
When was your organisation set up (please specify month and year)?	July 1997

Question 3

Briefly describe the aims, objectives and activities of your organisation:	SMART's aim is the prevention, intervention and relief of homelessness in Bedford and Milton Keynes. We provide contracted rough sleeper outreach, and emergency and supported accommodation for individuals who have experienced sleeping rough, and offer casework, clinics and workshops via our non-commissioned Support Hub on Prebend Street. Over winter our hub will also provide hot meals and a warm space for respite from the cold.
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Question 4

Does your organisation have an equal opportunities policy?	Yes
You must include a copy with your application	

Question 5

Does your organisation work with or for young people/vulnerable adults?	Yes
Are your volunteers/members/staff CRB checked?	Yes

You must include a copy of your child protection/vulnerable adults' policy with your application.

Question 6	
Does your organisation have, or have evidence of working towards, an environmental policy?	Yes
Please indicate which QA system you have or are working towards.	
You must include a copy with your application	
Question 7(a)	
Does your organisation have, or have evidence of working towards, an appropriate quality assurance system?	Yes
Please state which system:	SMART uses the Provider Assessment and Market Management Solution (PAMMS) framework in its services and any learnings from external or internal audits are incorporated into Service Improvement Plans locally and project-managed until changes are completed. Used since January 2022 (previously used the five CQC standards).
Please state date started:	
Question 7(b)	
Does your organisation have specific performance indicators?	No
Please list here:	
Question 8	
How many people are involved in running the organisation at this time (Please insert number of people in the boxes provided)?	
Full time employees:	28
Part time employees:	19
Volunteers working on average more than 10hrs per week:	
Volunteers working on average less than 10hrs per week:	16
Members of Management Committee or Board:	5
Question 9	
How many people running or managing your organisation are:(Please put the number of people in the boxes provided. Some people may be counted more than once)	
White:	3
Black or ethnic minorities:	0
Male:	1
Female:	2

People with disabilities:	-0
Question 10	
User involvement	
How many individuals use your service?	300
If your organisation operates on a county-wide basis, what percentage of people who use your service live in the Bedford Borough Council area?	89%
Are the people who use your service involved in the day to day running of the organisation or development of activities/projects?	Yes
How many?	24
Please explain how the people who use your service are involved:	28% of SMART's Management Team, including one of our trustees, and 40% of paid staff have their own, or a family members' experience of homelessness or substance misuse issues. We also encourage service users to have an effective say on how SMART grows as an organisation with regular feedback sessions.
Please explain why:	
Question 11	
Please list any Councillors or Officers who attend meetings on your Management Committee/Board or decision-making body:	
Question 12	
Have any of the people listed in Question 11 benefited directly or indirectly from their involvement with your organisation?	
Please indicate in what way:	

Question 13

Financial information

Please indicate which financial year your figures relate to:	2021 /2022
Total gross income:	2170274.00
Total expenditure:	2191686.00
Equals surplus/deficit for the year:	-21412.00
Savings, unrestricted reserves, cash, investments:	1033408.00

Important - accounts

The accounts you supply must be not more than 12 months old and must either have:

been audited with certificate OR been independently verified by a suitable competent person independent of your organisation and have been signed and dated by them, your Treasurer and Chair (Organisations which have been in existence for less than one year should provide a forecast of income and expenditure signed and dated by the Treasurer and Chair. You may be asked for further information during the assessment process)

IF YOU ARE PROVIDING NATIONAL/REGIONAL ACCOUNTS YOU SHOULD ALSO PROVIDE AN INCOME AND EXPENDITURE BREAKDOWN FOR YOUR LOCAL SERVICE OR PROJECT.

If you hold unrestricted funds or reserves in excess of six months operating expenditure or large surpluses, (including those of the national organisation, if you have answered YES at Question 1(g)), please explain what your reserves policy is and why you are holding these funds.

It is our reserves policy to hold funds to cover 6 months of costs. The amount of our reserves at the end of 2022 was higher than usual due to the charity selling a property.

Question 14

How much money are you applying for?

1000.00

What is the estimated total cost of providing your total service?

234750.00

Question 15

Please give a brief overview of the main elements of the service you wish any award to pay for:

Our day service on Prebend St has been undergoing a period of change to fit with a post pandemic local need. In spring 2023 the Prebend Centre became the Prebend Support Hub, and increased its capacity for support work following an increase in individuals reaching out for help. We are now seeing on average 100 people per week attending 1:1 casework sessions.

Along with housing support, Monday to Friday, the Hub also offers

- mental health/addiction drop-in support
- food, clothing & bedding parcels;
- toilets & shower facilities;
- financial advice;
- nurses clinic and GP registration;
- haircuts;
- support with benefits and administration;
- life skills workshops;
- therapeutic inputs such as art and gardening.

We would like to ask for grant funding to go towards the additional seasonal costs of providing a hot lunch throughout winter, with the Hub doubling up as a warm space for people experiencing homelessness or fuel poverty to take respite during the cold weather. At the moment anyone accessing support at the Hub is able to have a hot meal, but due to the rising costs associated with food, energy and staffing we ceased to provide lunch to individuals who were not accessing support. We felt this was an important change to make which will secure the survival of the Hub. People who turn up for lunch but do not wish to engage in support are provided with a food bank voucher or a food parcel, so they are not sent away hungry, but we can no longer afford to feed them on site. From December to March in 22/23 we provided 3860 hot meals, and we expect this number to rise this year in line with the increase in local need, as indicated by rising numbers of people sleeping rough and those accessing our tenancy support services. Our dining room and kitchen can feed 50 people per day, which at peak times means providing 250 meals per week.

Prebend has a long history of supporting Bedford residents in need during winter and we feel it is important to maintain this level of support, and as such are seeking financial support to preserve this landmark service.

<p>Please describe the expected outcomes of your work/activity giving details of your target groups who benefit from this work. Please state approximate numbers of each type. How will you monitor these outcomes?</p>	<p>We aim to be able to feed approximately 50 people a week with a hot lunch, and to provide the opportunity for them to have respite from the cold winter weather. Each individual will also have access to support offered by the Prebend team, to our laundry and shower facilities, and to clinics and workshops which are hosted by the hub.</p> <p>We will monitor how many people attend the lunch service by logging attendance on arrival at the Hub, and will keep track of how many follow up with support. It is our hope that most people will make use of the support on offer, and hopefully reach a point where they no longer need to attend the Hub for food or support.</p>
<p>Do you provide a statutory service?</p>	<p>No</p>
<p>Please provide details:</p>	
<p>Are you aware of other organisations that provide the same or similar services to yours for the residents of the Borough?</p>	<p>No</p>
<p>Please provide details:</p>	
<p>What are the unique elements of your service?</p>	<p>There are no other day facilities in Bedford which provide hot food and a supportive environment for people with this level of need. The Prebend Support Hub is unique in that it offers multi layered support which is tailored to each individual in a walk in service. Without Prebend, people in housing crisis would have no immediate access to drop-in support tailored for a variety of complex needs; a safe, comforting place to spend time and talk to someone, and somewhere to physically reach out to at breaking point.</p> <p>Many of the people we see do not have access to a phone or the internet, so reaching out in person is normally their only option.</p> <p>While there may be other organisations who provide various levels of support, SMART is the only one with end to end services from rough sleeper outreach through to recovery and independent living.</p>

<p>How do you know that there is a need for your work/activity?</p>	<p>There has been an increase in people sleeping rough in Bedford Borough over the past few months, which can be demonstrated by our outreach, emergency accommodation and Support Hub numbers. As the current commissioned provider of homelessness support in Bedford we are witnessing first hand how the cost of living crisis, and the fallout out of the pandemic, are impacting the number of people who are finding themselves with no other option than to sleep rough. For example, in 2022 the number of people sleeping rough in Bedford was reduced to one individual who wished to remain out. In August this year alone, 120 individuals were found by or referred to SMART for sleeping rough. Sleeping rough is only one trajectory into homelessness support with SMART. Many people now approaching us for help are at risk of homelessness, which we aim to prevent them experiencing. Many are also invisible homeless such as sofa surfers.</p>
<p>Please show here how your work/activity will assist in supporting the Council's Sustainable Community Plan priorities:</p>	<p>N/A</p>
<p>How does your request for a grant from public funds represent value for money for council tax payers?</p>	<p>Crisis reports that the cost of a single person sleeping rough in the UK for 12 months is estimated at £20,128. Successful intervention like that carried out by SMART can cost as little as £1,426 per person, a huge difference to public spending. This saves money which would be spent for example on NHS and emergency services, housing support and street maintenance/cleaning.</p>
<p>How does your work help to support the council to promote equality and tackle discrimination and the new public sector duties? Eliminate discrimination, Advance equality of opportunity and Foster good relations</p>	<p>Our service users represent many different cultures and backgrounds, and it is important for us to reflect that in our services and in the organisation as a whole. SMART is committed to encouraging and promoting equality, diversity and inclusion for all employees and service users, and eliminating unlawful discrimination. We aim to create an environment in which all are free from discrimination or harassment.</p> <p>44.5% of SMART's Management Team, including one of our trustees, and over 40% of paid staff have their own, or a family members' experience of homelessness or substance misuse issues. We have also established a Beneficiary Impact Committee which allows service users to have an effective say on how SMART grows as an organisation and looks at the impact we want to make in the homeless community.</p>
<p>Question 16</p>	

<p>Where do the people live who will benefit from this funding, and when is your service available to users? Tell us about where the activity will take place. Will it cover the whole of the county, the Borough, a village or specific ward(s)? When are the users able to access the services you provide? e.g. weekdays, evenings etc. Please list your full opening times, tell us about manned and unmanned help-lines etc.</p>	<p>100% of the people who use The Hub live in Bedford Borough, specifically in some of the top areas of deprivation which are all ranked in the top 10% of areas of deprivation in England. This community are struggling with low income, food and fuel poverty, and insecure housing. Our Prebend Support Hub is located in one of these areas, placing itself on the doorsteps of those who need it. The Hub is open 9-4, Monday to Friday, with lunch between 12-2. We also open on Bank Holidays and for Christmas. Over the coming year, should funding allow, we will be looking at additional late or weekend opening.</p>
<p>Do you have a waiting list for the services you supply?</p>	<p>No</p>

Section C: financial implications of your activity

Question 17

Please show how you would spend the funding you are applying for from us in the boxes below if it was to be granted:

Capital costs

New building/ refurbishment:	
Office equipment (inc. computers)	
Vehicle purchase:	
Mobility, communication or other independent living aids	
Furniture or play equipment:	
Other:	
If amount entered into Other, please specify details:	
Total capital costs:	

Revenue / running costs

Salaries of permanent staff:	
Please provide details of numbers and earnings of any employees (do not include names):	
Insurance	
Office expenses (telephone, post, stationery etc):	

Premises costs (rent, room hire, utilities etc):	
Travel expenses:	
Staff and volunteer training:	
Information, education and promotional materials:	
Consultancy and advice:	
Other:	1000.00
If amount entered in Other, please specify details:	This grant would go towards covering the extra costs if providing a hot lunch from December-March. This includes energy, ingredients and seasonal staff salaries.
Total revenue costs:	1000.00
Total (total capital costs + total revenue costs):	1000.00

Question 18

Have you applied to any other Local Authority or organisation in respect of core funding?	Yes
Please give the name of the Local Authority or organisation (including the House of Industry Estate), the level of funding applied for, the date applied for and the outcome if known.	

Date applied	Organisation	Amount applied for	Outcome
19/09/2023	Community Organisations Cost of Living Fund - National Lottery	8277.00	Decision in December

Please state why:	
Question 19	
If you have not applied for core funding from another source and we are not able to fund your application fully, what would happen to your service/activity or project?	The Cost of Living Fund TNL is the only other application we have currently made for winter opening costs. Should we not be successful with our Community Chest application we will try to provide the service but this will most likely be on reduced days.
Would a grant from the Council help you secure match/lever funding?	No
Please explain how:	

that I am duly authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant exclusively for the purposes specified in the application, and in compliance with the terms and conditions attached to the grant.	Yes
Signature of applicant:	
Date:	27/09/2023
Name and designation:	██████████ - Bid Writer

PLEASE RETURN THIS FORM WITH THE REQUIRED ENCLOSURES. PLEASE KEEP A COPY FOR YOUR RECORDS.

The Community Welfare Team
Bedford Borough Council
Borough Hall
Cauldwell St
Bedford
MK42 9AP

Voluntary sector support

Smart CJS

1. How many people are involved in running your group? Please count everyone who has a role in planning, organising or leading your group’s activities – please insert numbers as appropriate.

Full time staff:	28
Part time staff:	19
Volunteers:	16
Management committee members	5
Other	

2. Of the people you included in your total at 1 above how many of them would you describe as shown below – please put numbers in the appropriate boxes, some people may be counted more than once if they are covered by more than one description.

Disabled people:	
Young people (under 19):	

Young people (19-25):	
Older people (60+):	
Women & girls:	
People of minority ethnic origin:	
3. What ages are the people who you hope to benefit through your project? (Please select all that apply)	19-25, 26-45, 46-60, 60+
4. How would you describe the people who will benefit from your service/project? We understand that your project may benefit several different groups but please select a maximum of three categories from the following by ticking	Unemployed People, People on low income, People living in an area of deprivation
5. Tell us about the people who will benefit from your service/project. We understand that your service/project may benefit several different groups but please select a maximum of three categories from the following:	British, Other White, Other Mixed
Please specify:	SMART works with people of all backgrounds, cultures and races. The majority of our service users are white british males but we support a wide variety of people.

Which category(ies) below best describes (a) the work of your organisation and (b) the client group(s) you serve? Please select:

(a) Service(s) provided:	Accommodation with support, Adult Health and Wellbeing, Health (including mental health)
Please specify	
(b) Client group(s):	Workless people, Homeless People, People on low incomes, People living in deprived areas, Other
Please specify:	Sex workers, ex-offenders, people experiencing mental health concerns, people experiencing drug or alcohol addiction

Community Chest Application - VSS556794007

Application for financial assistance

Grant applications for funding (up to £1,000) core or project funding for established voluntary, charitable organisations and community groups

Community Chest Grants help to improve the quality of life for residents of the Borough by funding organisations which can assist the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy key themes of:

- Economic development, regeneration & enterprise
- Environment & climate change
- Adult health & wellbeing
- Children & young people
- Safer communities
- Sustainable communities (incl. housing & transport)

Further details are available at: <https://www.bedford.gov.uk/council-and-democracy/key-plans-and-strategies/>

The Mayor has authority to award grants from the Community Chest fund for activities in accordance with the pre-determined criteria outlined below. Grants can be awarded for CORE (running costs) and PROJECT costs **up to £1,000**.

The applicant must be able to demonstrate that the organisation is also seeking funding from elsewhere . Any sum awarded will be regarded as a 'one-off' and no commitment will be given to ongoing funding.

The organisation making an application must ordinarily:

- Be a voluntary, charitable organisation or community group providing services and activities for Bedford Borough residents. Applications cannot be accepted from individuals or party political groups;
- Be known to the council through partnership working or be able to demonstrate that it can develop a relationship with the council or has borough councillor representative(s) on its management committee;
- Be a not for profit organisation;
- Have a constitution, set of rules or memorandum and articles of association with clear aims and objectives which support the council in the goals outlined in the Corporate Plan and the Sustainable Community Strategy;
- Have formal financial arrangements with accounts which are not more than 12 months old and (audited with certificate or verified by a suitable competent person independent of the organisation). Organisations which have been in existence for less than one year can provide a forecast of income and expenditure signed by the chairperson and the treasurer;
- Have a bank or building society account in the name of the organisation with at least two unrelated signatories;
- Have an equal opportunities policy;
- Have a child protection policy/vulnerable adult policy if the organisation works with or for young people/vulnerable adults;
- Provide a report and simple statistics on service provision/progress of the project to the deadlines set by the Council;
- Show how the value of their work can help support the Council deliver its public sector duties to promote equality

and tackling discrimination and the new public sector equality duties from April 2011:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations

- Assist the council in providing value for money for the residents of the Borough;
- Not be more suitably funded from another source (either within the council or from another external statutory body);
- In relation to funding for specific projects or events:

Organisations should show that the project or event meets one or more of the key themes of the Council's Sustainable Community Strategy, that there is a demonstrated need and that the project would not ordinarily be funded from other council grant schemes or other statutory bodies.

In most cases, reimbursement will only be made once an event/project has been undertaken and proof of payment(s) made will be required. In certain circumstances other payment arrangements may, however, be considered. The project or event must be undertaken in the current financial year. Failure to achieve this will mean that the funding automatically lapses.

Reference no:	
Full legal name of organisation:	Shaheedi Sports Council
Name by which your organisation is commonly known:	Shaheedi Sports Council
Main contact (the person we should write to):	██████████
Position held within the organisation:	Secretary
Organisation address:	SIKH TEMPLE 84 FORD END ROAD BEDFORD MK40 4JX
Telephone:	██████████
Fax:	
Email:	████████████████████
Mobile phone no:	██████████

Main contact's details

Main contact's address (if different):	████████████████████ ██████████ ██████████
Main contact's telephone:	██████████
Main contact's fax:	
Main contact's email:	████████████████████
Main contact's mobile phone no:	██████████
Your organisation's website address:	████████████████████

Important

Do you work with Bedford Borough officers to deliver your service or activity?	No
Please list their names(s) or job title(s):	

Section A: questions about your organisation

Question 1

What type of group are you?	Community group/club/society
Please provide your registration number:	
Please specify type of group:	
Are you a local group of a national organisation?	No
Please state which national organisation:	
Are you affiliated to a political organisation?	No
Please state which political organisation:	

Question 2

Does your organisation have a:	Constitution
Please specify:	
You must provide a signed copy with this application.	
When was your organisation set up (please specify month and year)?	May 1994

Question 3

Briefly describe the aims, objectives and activities of your organisation:	Providing voluntary services to the local ethnic community by facilitating sports such as football, volleyball, athletics and holding annual Asian games tournament /festival. the objective is to promote good health and well being of ethnic groups
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Question 4

Does your organisation have an equal opportunities policy?	Yes
You must include a copy with your application	

Question 5

Does your organisation work with or for young people/vulnerable adults?	Yes
Are your volunteers/members/staff CRB checked?	Yes
You must include a copy of your child protection/vulnerable adults' policy with your application.	

Question 6

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Does your organisation have, or have evidence of working towards, an environmental policy?	Yes
Please indicate which QA system you have or are working towards.	
You must include a copy with your application	
Question 7(a)	
Does your organisation have, or have evidence of working towards, an appropriate quality assurance system?	Working towards
Please state which system:	
Please state date started:	
Question 7(b)	
Does your organisation have specific performance indicators?	Yes
Please list here:	We prepare a report of sports event held annually and provide a copy to our sponsors
Question 8	
How many people are involved in running the organisation at this time (Please insert number of people in the boxes provided)?	
Full time employees:	-0
Part time employees:	0
Volunteers working on average more than 10hrs per week:	0
Volunteers working on average less than 10hrs per week:	1
Members of Management Committee or Board:	12
Question 9	
How many people running or managing your organisation are:(Please put the number of people in the boxes provided. Some people may be counted more than once)	
White:	0
Black or ethnic minorities:	0
Male:	20
Female:	6
People with disabilities:	2
Question 10	
User involvement	
How many individuals use your service?	1500

If your organisation operates on a county-wide basis, what percentage of people who use your service live in the Bedford Borough Council area?	50
Are the people who use your service involved in the day to day running of the organisation or development of activities/projects?	Yes
How many?	10
Please explain how the people who use your service are involved:	practising football, volleyball and cricket games
Please explain why:	
Question 11	
Please list any Councillors or Officers who attend meetings on your Management Committee/Board or decision-making body:	3
Question 12	
Have any of the people listed in Question 11 benefited directly or indirectly from their involvement with your organisation?	No
Please indicate in what way:	

Question 13

Financial information

Please indicate which financial year your figures relate to:	2022 /2023
Total gross income:	19654.00
Total expenditure:	14611.00
Equals surplus/deficit for the year:	5043.00
Savings, unrestricted reserves, cash, investments:	0

Important - accounts

The accounts you supply must be not more than 12 months old and must either have:

been audited with certificate OR been independently verified by a suitable competent person independent of your organisation and have been signed and dated by them, your Treasurer and Chair (Organisations which have been in existence for less than one year should provide a forecast of income and expenditure signed and dated by the Treasurer and Chair. You may be asked for further information during the assessment process)

IF YOU ARE PROVIDING NATIONAL/REGIONAL ACCOUNTS YOU SHOULD ALSO PROVIDE AN INCOME AND EXPENDITURE BREAKDOWN FOR YOUR LOCAL SERVICE OR PROJECT.

If you hold unrestricted funds or reserves in excess of six months operating expenditure or large surpluses, (including those of the national organisation, if you have answered YES at Question 1(g)), please explain what your reserves policy is and why you are holding these funds.

Question 14

How much money are you applying for?	1500.00
What is the estimated total cost of providing your total service?	27500.00

Question 15

Please give a brief overview of the main elements of the service you wish any award to pay for:	Hiring sports grounds
Please describe the expected outcomes of your work/activity giving details of your target groups who benefit from this work. Please state approximate numbers of each type. How will you monitor these outcomes?	We are planning to hold annual sports festival on these hired grounds where 1500 players will part from various parts of the UK. some local football and volleyball teams and athlete will take parts
Do you provide a statutory service?	Yes
Please provide details:	First aids for players and security of the players as well as to the publicv
Are you aware of other organisations that provide the same or similar services to yours for the residents of the Borough?	Yes
Please provide details:	Charles Wells brewery
What are the unique elements of your service?	
How do you know that there is a need for your work/activity?	Asian players are under represented in the sports sector. We are encouraging youngsters to take active part in sports .
Please show here how your work/activity will assist in supporting the Council's Sustainable Community Plan priorities:	By providing sports opportunities we will motivate and encourage youngsters to stay healthy thus avoiding drugs and other unsocial activities
How does your request for a grant from public funds represent value for money for council tax payers?	Motivating Bedford youngsters towards main sports such as football, volleyball and athletics
How does your work help to support the council to promote equality and tackle discrimination and the new public sector duties? Eliminate discrimination, Advance equality of opportunity and Foster good relations	We encourage youngsters from every groups of the community regardless of their colour, culture or creed

Question 16

Where do the people live who will benefit from this funding, and when is your service available to users? Tell us about where the activity will take place. Will it cover the whole of the county, the Borough, a village or specific ward(s)? When are the users able to access the services you provide? e.g. weekdays, evenings etc. Please list your full opening times, tell us about manned and unmanned help-lines etc.	Mainly from Bedfordshire and teams from all over the country come to the festival to take part in this annual event.
Do you have a waiting list for the services you supply?	No

Section C: financial implications of your activity

Question 17

Please show how you would spend the funding you are applying for from us in the boxes below if it was to be granted:

Capital costs

New building/ refurbishment:	
Office equipment (inc. computers)	
Vehicle purchase:	
Mobility, communication or other independent living aids	
Furniture or play equipment:	
Other:	2800.00
If amount entered into Other, please specify details:	
Total capital costs:	2800.00

Revenue / running costs

Salaries of permanent staff:	
Please provide details of numbers and earnings of any employees (do not include names):	
Insurance	
Office expenses (telephone, post, stationery etc):	
Premises costs (rent, room hire, utilities etc):	

Travel expenses:	
Staff and volunteer training:	
Information, education and promotional materials:	
Consultancy and advice:	
Other:	
If amount entered in Other, please specify details:	
Total revenue costs:	
Total (total capital costs + total revenue costs):	2800.00

Question 18

Have you applied to any other Local Authority or organisation in respect of core funding?	Yes
Please give the name of the Local Authority or organisation (including the House of Industry Estate), the level of funding applied for, the date applied for and the outcome if known.	

Date applied	Organisation	Amount applied for	Outcome
11/11/2023	local small mbusinesses	2000.00	

Please state why:	
Question 19	
If you have not applied for core funding from another source and we are not able to fund your application fully, what would happen to your service/activity or project?	
Would a grant from the Council help you secure match/lever funding?	
Please explain how:	

Section D: bank details

If your grant application is successful, you will be requested to submit your bank account details under separate cover.

Section E: Terms and Conditions

Terms and Conditions

If you accept a grant from us it will be on the understanding that you have agreed the following general terms and conditions:

1. You will acknowledge receipt of the grant cheque and confirm in writing that the money will be spent on the purpose approved by Bedford Borough Council.
2. No changes to the project will be made without the prior express agreement of Bedford Borough Council. This Council will be informed of anything exceptional relating to the grant purpose or the organisation as soon as reasonably practicable.
3. A copy of your annual report and accounts will be supplied.
4. Accurate and comprehensive financial records of the spending of the grant must be kept and made available for inspection on demand. Your agreement of this condition allows the Council's officers to enter your premises to inspect the records upon reasonable notice being given and during normal office hours. Use of the grant funding may be subject to an independent review.
5. Bedford Borough Council is likely to use your name in its publicity material; you will acknowledge the grant in your annual report or other publicity relating to the work being funded.
6. Any part of the grant that is not required for the purposes approved will be refunded to Bedford Borough Council.
7. Bedford Borough Council (see condition 2) reserves the right to withhold a grant or require repayment if it is found that any form of deliberately false or misleading information was provided.
8. Bedford Borough Council reserves the right to withhold a grant or require repayment, if your organisation becomes insolvent or goes into administration, receivership or liquidation, provided the grant has not already been spent on its intended purpose.
9. All or any part of the grant will be claimed within two years of the funding being made available.
10. Please note that the details you supply when completing this form may be computerised by Bedford Borough Council for the purposes of assessing your application. In the course of working with you on this matter, these details may be disclosed to other local authorities, primary health care trusts and other organisations or individuals with whom the Council may need to refer, to evaluate and process your application. Details of the application may be published during the Council's decision-making process unless the information is classified as exempt under the provisions of Part 1 of Schedule 12A of the Local Government Act 1972.
11. Dependant upon the level of funding, additional conditions may be added to take account of aspects of a particular grant through a Service Level Agreement/Partnership Agreement/Working Arrangement or Monitoring Agreement.

I agree to the Terms and Conditions	Yes
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Section F: declaration

I confirm, on behalf of:	Shaheedi Sports Council, Bedford
that I am duly authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant exclusively for the purposes specified in the application, and in compliance with the terms and conditions attached to the grant.	Yes

Signature of applicant:	
Date:	04/12/2023
Name and designation:	██████████, General Secretary

PLEASE RETURN THIS FORM WITH THE REQUIRED ENCLOSURES. PLEASE KEEP A COPY FOR YOUR RECORDS.

The Community Welfare Team
 Bedford Borough Council
 Borough Hall
 Cauldwell St
 Bedford
 MK42 9AP

Voluntary sector support

Shaheedi Sports Council

1. How many people are involved in running your group? Please count everyone who has a role in planning, organising or leading your group's activities – please insert numbers as appropriate.

Full time staff:	-0
Part time staff:	0
Volunteers:	18
Management committee members	12
Other	

2. Of the people you included in your total at 1 above how many of them would you describe as shown below – please put numbers in the appropriate boxes, some people may be counted more than once if they are covered by more than one description.

Disabled people:	2
Young people (under 19):	5
Young people (19-25):	22
Older people (60+):	6
Women & girls:	8
People of minority ethnic origin:	25
3. What ages are the people who you hope to benefit through your project? (Please select all that apply)	0-5, 6-10, 11-16, 17-18, 19-25, 26-45, 46-60

4. How would you describe the people who will benefit from your service/project? We understand that your project may benefit several different groups but please select a maximum of three categories from the following by ticking	People living in rural areas, Unemployed People, People on low income, Disabled people, Refugees and asylum seekers, People living in an area of deprivation, Women & girls
5. Tell us about the people who will benefit from your service/project. We understand that your service/project may benefit several different groups but please select a maximum of three categories from the following:	British, Pakistani, White & Black Caribbean, Bangladeshi, White & Black African, Other White, Other Asian, White & Asian, Black African, Black Caribbean
Please specify:	

Which category(ies) below best describes (a) the work of your organisation and (b) the client group(s) you serve? Please select:

(a) Service(s) provided:	Adult Health and Wellbeing, Children and Young People, Safer Communities, Health (including mental health), Sports, Recreation and Leisure, Social Inclusion, Community Cohesion & Culture, Sustainable Communities
Please specify	
(b) Client group(s):	Disabled People, Ethnic Minority Communities, Other voluntary and community groups, People on low incomes, People living in deprived areas, People living in rural areas, Women and girls
Please specify:	