

## RECORD OF EXECUTIVE DECISION TAKEN BY AN EXECUTIVE MEMBER OR OFFICER

This form can be used for any decision but **MUST** be used to record:

- any decision taken by the Elected Mayor or an individual Councillor
- a key decision taken by a Council Officer

In these circumstances the form must be completed and passed to the Head of Members' Services no later than NOON on the second working day after the day on which the decision is taken. No action may be taken to implement the decision(s) recorded on this form until 7 days have passed and the Head of Members' Services has confirmed the decision has not been called in.

**1. Description of decision**

To accept a grant of £2,080 from the Panacea Charitable Trust through the Bedfordshire & Luton Community Foundation.

To agree the *Breaking the stigma around mental illness* project at The Higgins Bedford, enabling the funding to be used for:

- Offering creative workshops for people with lived experience of mental health issues at The Higgins Bedford to produce work to challenge discrimination and stigma around mental health.
- Exhibiting works at The Higgins Bedford during Mental Health Awareness Week 14 – 20 May 2018. The display will be accompanied by a programme of events devised by people with lived experience of mental health to engage the wider community.
- Marketing the workshops and activity to the general public.

**2. Date of decision**

13<sup>th</sup> March 2018

**3. Reasons for decision**

The Higgins Bedford has developed a set of priorities based around themes of governance; management and funding; and community and collections. The *Breaking the stigma around mental illness* project at The Higgins Bedford project fits within the community and collections priority. The Higgins Bedford has been undergoing a process of transformation and renewal with a focus on ensuring that the museum is regarded as a community hub that is accessible for all members of the community. This project builds on the work being undertaken with the support of Heritage Lottery Fund Transition Funding and Arts Council England Museum Resilience Funding to develop partnerships with community organisations and partners for the benefit of residents of Bedford borough. The Higgins Bedford has a key role to play in Bedford's health and wellbeing agenda; this project will build on and expand existing wellbeing activity, engaging more people. Improved wellbeing can prevent ill health, add years to life and promote early intervention, potentially offering huge savings to health and social care providers.

**4. Alternatives considered and rejected**

The alternative was not to accept the funding. This was rejected as without this additional funding, it will not be possible to maximise the impact and reach of The Higgins' work in this area through developing its role as a wellbeing hub within Bedford Borough, engaging a wider audience, including those at risk of low wellbeing, and working with a variety of partners.

**5. How decision is to be funded**

The decision is to accept a Panacea Charitable Trust grant of £2,080, which represents 100% of the eligible project costs.

**6. Conflicts of interest**

Name of all Executive members who were consulted AND declared a conflict of interest.	Nature of interest	Did Standards Committee give a dispensation for that conflict of interest? (If yes, give details and date of dispensation)	Did the Chief Executive give a dispensation for that conflict of interest? (If yes, give details and the date of the dispensation).

The Mayor has been consulted on this decision

N/A

Signed  Date 13/3/2018 Name of Decision Taker The Mayor

**This is a public document. A copy of it must be given to the Service Manager (Committee & Administrative Services) as soon as it is completed.**

Date decision published: 13th March 2018

Date decision can be implemented if not called in: 23rd March 2018

(Decision to be made exempt from call in.....~~YES~~ or NO.....)

## **Bedford Borough Council – Report to Mayor**

**February 2018**

**Report by:** Manager for Libraries & Culture

**Subject:** ACCEPTANCE OF A GRANT FROM THE PANACEA CHARITABLE TRUST FOR THE *BREAKING THE STIGMA AROUND MENTAL ILLNESS* ART PROJECT AT THE HIGGINS BEDFORD

### **1. Executive Summary**

- 1.1 The purpose of this report is to request approval to accept a grant from The Panacea Charitable Trust of £2,080. The grant is intended to deliver an art project, *Breaking the stigma around mental illness*, at The Higgins Bedford, which will offer creative workshops to people with lived experience of mental health issues and provide programming budget for Mental Health Awareness Week in May 2018.

### **2. Recommendations**

- 2.1 That the Mayor consider and, if satisfied,
- a) accepts a grant of £2,080 from The Panacea Charitable Trust, enabling the grant to be used by the end of May 2018 for the following:
    - (i) Offering creative workshops to people with lived experience of mental health issues with the aim of combatting stigma around mental health.
    - (ii) Exhibiting works at The Higgins Bedford during Mental Health Awareness Week in 14 – 20 May 2018. The display will be accompanied by a programme of events devised by people with lived experience of mental health issues to engage the wider community.
    - (iii) Marketing the workshops and activity to the general public.

### **3. Reasons For Recommendations**

- 3.1 The Higgins Bedford aims to be a sustainable, resilient, vibrant and dynamic museum which works both with and for its communities. A set of priorities has been developed based around themes of governance, management and funding, and community and collections, which are central to achieving this vision.
- 3.2 The *Breaking the stigma around mental illness* project fits within the community and collections priority. The Higgins Bedford has been undergoing a process of transformation and renewal with a focus on ensuring that the museum is regarded as a community hub within Bedford Borough. This project builds on the work being undertaken with the support of HLF Transition Funding and Arts Council England Museum Resilience Funding to develop partnerships with community organisations to work for and with our communities, and to expand the museum's community engagement programme.
- 3.3 Bedford's particular challenges around wellbeing have been highlighted within the Joint Strategic Needs Assessment produced by Bedford Borough's Health and Wellbeing Board. The Higgins Bedford is in a unique position to develop its wellbeing role for the benefit of local people. The museum is already a base for Bedfordshire & Luton Recovery College, who hold weekly sessions for young people using mental health services. There are weekly gardening sessions with volunteers, tai chi classes and table tennis sessions in conjunction with the Sports Development Unit, yoga classes, monthly reminiscence activities for older people, and creative writing workshops. The Higgins Bedford has a key role to play in Bedford's health and wellbeing agenda and this project aims to develop and expand on this activity, engaging more people.
- 3.4 The Higgins Bedford has been successful in securing a grant of £25,105 from the Harpur Trust to expand the wellbeing programme and recruit a part-time Project Co-ordinator to support this wider activity during 2018.

### **4. Key Implications**

- 4.1 The implications in accepting the grant offer with regard to any legal, policy, resource, risk, environmental or equality issues have been considered as follows:

#### Legal Issues

- 4.2 There are no particular issues but the Council will need to comply with the Panacea Charitable Trust's standard terms of grant and will be required to monitor and report on progress and performance. Grants from The Panacea Charitable Trust are administered by Bedfordshire & Luton Community Foundation.

#### Policy Issues

- 4.3 The recommendation furthers the aims and objectives of the approved service Forward Plan (2015-18), which in turn is based on wider Council priorities.
- 4.4 The project forms part of a wider transformation programme designed to embed The Higgins Bedford at the heart of the local community. This supports areas of the Sustainable Community Strategy, including:  
*To encourage and support more people... to take on civic roles and volunteer within their communities.*  
*To encourage and enable more people to participate in local arts, culture and sporting activities.*

#### Resource Implications

- 4.5 The Panacea Charitable Trust grant represents 100% of the total eligible project cost of **£2,080**.
- 4.6 It is recognised that project management will need to be resourced and there will be reporting and management requirements associated with the funding. This will include timescales for delivery of the project elements; the project must be concluded by the end of May 2018.
- 4.7 The project will be managed by the Project Co-ordinator (Wellbeing) with support from the Break the Stigma team at East London Foundation Trust. The budget will be managed by the Manager for Libraries & Culture.

#### Risk Implications

- 4.8 Acceptance of the grant will commit the Council to undertaking the work forming the funded project.
- 4.9 If the acceptance of the grant is not approved, the Council will have to reject the offer of grant funding from the Panacea Charitable Trust and not proceed with the work forming part of this project.

### Environmental Implications

- 4.10 There are no environmental implications identified in accepting the grant offered.

### Equalities Impact

- 4.11 In preparing this report, due consideration has been given to the Borough Council's statutory Equality Duty to eliminate unlawful discrimination, advance equality of opportunity and foster good relations, as set out in Section 149(1) of the Equality Act 2010.
- 4.12 A relevance test for equality has been completed. The equality test determined that the activity has clear relevance to Bedford Borough Council's duty to eliminate unlawful discrimination, advance equality of opportunity and foster good relations.
- 4.13 An Equality Analysis has been completed (Appendix A). The funding from the Panacea Charitable Trust will enable The Higgins Bedford, as a local authority museum, to share its wellbeing work with a much wider audience by increasing opportunities for people to participate. Through a series of wellbeing activities for people with lived experience of mental health issues, the project will address the impact of creative interventions on the wellbeing of participants. The project will benefit people with lived experience of mental health issues and provide a valuable contribution to the local wellbeing agenda.

## **5. Details**

- 5.1 This project builds on a range of wellbeing work delivered throughout 2017 and, specifically, The Higgins' partnership with the Break the Stigma team at East London Foundation Trust. The museum successfully ran a pilot project with the Break the Stigma team for World Mental Health Day in October 2017. During the pilot project, participants, including mental health service users, developed their own work through artist-led workshops. The completed artworks have been displayed at The Higgins Bedford.
- 5.3 Throughout the pilot project and subsequent evaluation with workshop participants, it was identified that creative activity had a positive impact on the wellbeing of participants and that there was potential to further expand and develop the project.
- 5.4 In accepting the Panacea Charitable Trust funding, the Council are agreeing to the following approved purposes for the grant:
- Offering creative workshops to people with lived experience of mental health issues with the aim of combatting stigma around mental health.

- Exhibiting works at The Higgins Bedford during Mental Health Awareness Week 14-20 May 2018. The display will be accompanied by a programme of events devised by people with lived experience of mental health issues to engage the wider community.
- Marketing the workshops and activity to the general public.

5.5 The Panacea Charitable Trust grant represents 100% of the total eligible project costs. The effect of the grant funding not being accepted is that the project cannot be delivered: it will not be possible to offer creative workshops at low or no cost to participants or run a programme relating to Mental Health Awareness Week in May 2018. The project also fits well with the work currently being undertaken with ACE Museum Resilience funding, a key aim of which is to engage the local community and develop the museum's role as a community hub.

## 6. **Summary Of Consultations And Outcome**

6.1 The following Council units or Officers and/or other organisations have been consulted in preparing this report:

Director of Environment  
Chief Officer for Regulatory Services & Culture

6.2 No adverse comments have been received.

*Report Contact Officer:* Tom Perrett  
Manager for Libraries & Culture  
The Higgins Bedford  
Castle Lane  
Bedford MK40 3XD  
Tel: 01234 276313  
[tom.perrett@bedford.gov.uk](mailto:tom.perrett@bedford.gov.uk)

*File Reference:* N/A

*Previous Relevant Minutes:* None

*Background Papers:*

*None*

*Appendices:*

*A – Equality Analysis Report*



## Equality Analysis Report

<b>Title of activity / Budget Proposal title and number:</b>  <b>Breaking the stigma around mental illness</b> Project at The Higgins Bedford (Relates to ED – Acceptance of a grant from Panacea Charitable Trust)	<b>Committee meeting (decision maker) and date</b>  Mayor
<b>Service area</b>  Libraries & Culture – The Higgins Bedford	<b>Lead officer</b>  Tom Perrett
<b>Approved by</b> John Molyneux	<b>Date of approval</b> 15.2.18
<b>Description of activity:</b>  The Higgins Bedford has been successful in an application to the Panacea Charitable Trust for a grant of £2,080 to fund the continuation and expansion of an art project intended to challenge the stigma associated with mental illness. The focus of the project is to deliver creative workshops for people with lived experience of mental health issues, in partnership with Break The Stigma (East London Foundation Trust), and to create an exhibition that coincides with Mental Health Awareness Week in May 2018.	

### **Relevance Test**

1. The outcomes of the activity directly and significantly impact on people, e.g. service users, employees, voluntary and community sector groups.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2. The activity could / does affect one or more protected equality groups.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
3. The activity could / does affect protected equality groups differently.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
4. One or more protected equality groups could be disadvantaged, adversely affected or are at risk of discrimination as a result of the activity.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
5. The activity relates to an area where there are known inequalities.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
6. The activity sets out proposals for significant changes to services, policies etc. and / or significantly affects how services are delivered.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
7. The activity relates to one or more of the three aims of the Council's equality duty.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
8. The activity relates to the Council's Corporate Plan objectives, is a significant activity and / or presents a high risk to the Council's public reputation.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
9. An equality analysis of this activity is required.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
This activity has no relevance to Bedford Borough Council's duty to eliminate unlawful discrimination, harassment and victimisation; to advance equality of opportunity; and to foster good relations. An equality analysis is not needed.				<input type="checkbox"/>
<b>Explanation why equality analysis is not needed</b>				

### **Scope of equality analysis**

<b>Who is / will be impacted by the activity's aims and outcomes?</b>	The entire community of Bedford Borough will have an opportunity to engage with this project which provides increased opportunities for people to engage with work that tackles the stigma around mental illness.
<b>Which particular protected equality groups are likely / will</b>	In particular, people with lived experience of mental health issues will benefit from the activity. They will have access to dedicated activity sessions with the aim of improving their wellbeing.

be affected?	
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### **Evidence, data, information and consultation**

<b>What evidence have you used to analyse the effects on equality?</b>	<p>The Joint Strategic Needs Assessment, produced by Bedford Borough's Health and Wellbeing Board, has informed our approach to developing a wellbeing project. The aim of the JSNA is to:</p> <ul style="list-style-type: none"> <li>• improve the health and wellbeing of the local community</li> <li>• reduce inequalities for all ages.</li> </ul> <p>The project activity focusses on older people with lived experience of mental health issues. Improved wellbeing can prevent ill health, add years to life and promote early intervention, potentially offering huge savings to health and social care providers.</p>
<b>What consultation did you carry out with protected equality groups to identify your activity's effect on equality?</b>	Throughout 2017, The Higgins Bedford worked with a variety of partners to develop wellbeing activity, including East London Foundation Trust and Sports Development. Through feedback from participants and partners, we have identified that increasing access to wellbeing activity at low or no cost enables everyone to participate.
<b>What does this evidence tell you about the different protected groups?</b>	This evidence demonstrates that there are opportunities within Bedford Borough to improve the wellbeing of protected groups by improving access to activities that have the potential to increase their wellbeing.
<b>What further research or data do you need to fill any gaps in your understanding of the potential or known effects of the activity?</b>	No further research or data.

### **General Equality Duty**

Which parts of the general equality duty is the activity relevant to?			
	Eliminate discrimination, harassment and victimisation	Advance equality of opportunity	Foster good relations
Age			
Disability		<b>xPeople with lived experience of mental health issues</b>	
Gender reassignment			
Pregnancy and maternity			
Race			
Religion or belief			
Sex			
Sexual orientation			
Marriage & civil partnership			

### Impact on equality groups

Based on the evidence presented what positive and negative impact will your activity have on equality?				
	Positive impact	Negative impact	No impact	Explanation
Age	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There will be a strong focus on engaging older people, including those living with dementia.
Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	People with lived experience of mental health issues will benefit from increased opportunities to participate.
Gender	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact

reassignment				
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact
Race	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact
Religion or belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact
Sexual orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact
Other relevant groups	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No specific additional positive impact

### **Commissioned services**

<b>What equality measures will be included in Contracts to help meet the three aims of the general equality duty?</b>	The sums involved will not require ITT or PQQ but lower limits will require compliance with procurement policy. Commissioning of external support will require suppliers to demonstrate their track record on equality and diversity and suppliers will be required to demonstrate equality performance and compliance. This will include commissioning of creative practitioners to lead sessions.
<b>What steps will be taken throughout the commissioning cycle to meet the different needs of protected equality groups?</b>	As above.

### **Actions**

	What will be done?	By who?	By when?	What will be the outcome?
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<b>Actions to lessen negative impact</b>	No negative impact anticipated			
<b>Actions to increase positive impact</b>	Delivery of the project according to agreed timescale and funding from Panacea Charitable Trust	The Higgins Bedford – Project Lead and Co-ordinator	As per timelines in the project plan	<ul style="list-style-type: none"> <li>The Council, through The Higgins Bedford, will strengthen its position as a wellbeing hub.</li> <li>The Council, through The Higgins Bedford, will have contributed further to improving the wellbeing of its community, including some protected groups.</li> </ul>
<b>Actions to develop equality evidence, information and data</b>	Data and feedback will be collected through the project cycle.	Project Co-ordinator	Ongoing through the cycle of the project	Positive quantitative and qualitative evidence of the beneficial impact of the project on wellbeing.
<b>Actions to improve equality in procurement / commissioning</b>	N/A			
<b>Other relevant actions</b>				

### Recommendation

<b>No major change required</b>	<input checked="" type="checkbox"/>	
<b>Adjustments required</b>	<input type="checkbox"/>	
<b>Justification to continue the activity</b>	<input type="checkbox"/>	
<b>Stop the activity</b>	<input type="checkbox"/>	

### Summary of analysis

In preparing this report, due consideration has been given to the Borough Council's statutory Equality Duty to eliminate unlawful
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discrimination, advance equality of opportunity and foster good relations, as set out in Section 149(1) of the Equality Act 2010.

The funding from the Panacea Charitable Trust will enable The Higgins Bedford, as a local authority museum, to share its wellbeing work with a much wider audience by increasing opportunities for people to participate. Through a series of wellbeing activities for people with lived experience of mental health issues, the project will address the impact of creative interventions on the wellbeing of participants. The project will benefit people with lived experience of mental health issues and provide a valuable contribution to the local wellbeing agenda.

### **Monitoring and review**

<b>Monitoring and review</b>	<b>Review date</b>
There will reporting to the Panacea Charitable Trust at the close of the project.	May-June 2018